

# Gwennap Parish Council

## MINUTES OF A MEETING HELD AT THE PARISH ROOMS, PULLA CROSS ON 21<sup>st</sup> JULY 2016 at 7pm

Present: Cllr Furnish (Chairman)(KF), Cllr Humble (Vice Chairman) (RH), Cllr Roscorla (PR), Cllr Padmore (MP), Cllr Lanyon (DL), Cllr Leach (GL), Cllr Stumbles(TS)

Apologies: None received, all Councillors present

Also present: F. Barnard (Clerk), Cornwall Councillor Kaczmarek, PCSO Fuller, Mrs Roscorla, Mr T Reynolds, Ms E Ball

### **PUBLIC CLINIC**

PCSO Fuller –

- PCSO Fuller reported on the number of complaints about bikes/buggies at Wheal Maid since February. The main complaint is of noise, but the bikes can also cause some damage. He confirmed that without registration numbers there is little that can be done, since even if officers respond immediately the culprits have normally left. If a rider is issued two Section 51 warnings, their bike can be seized. Certain action points have been agreed (see 16/62).
- PCSO Fuller noted agenda item 14 regarding tyre burning at Banger Race Track at United Downs, and confirmed that he was aware of reports of burning at that site. He also cited incidents of tyre burning at a wood business at Poldory, Carharrack, and confirmed that Environmental Health & HSE might get involved with the case.
- PCSO Fuller continues to support and encourage local communities setting up Neighbourhood Watch schemes. He offered his assistance and asked all interested parties to email him their contact details.

### **DECLARATIONS OF INTEREST FOR THIS MEETING**

**16/049** None

### **CORNWALL COUNCILLOR'S REPORT**

**16/050**

Cornwall Councillor Kaczmarek reported that:

- Biking is a problem on a weekly basis in the local area, not just at Wheal Maid, and he regularly receives complaints.
- Ongoing issues persist at Wheal Jewel. PCSO Fuller confirmed that there is no longer a single point of contact for Wheal Jewel, but that the police would respond to incidents if reported. Cllr Kaczmarek reported that CCTV cameras are to be installed by Cornwall Housing.
- He had very much enjoyed the Gwennap Parish Community Fete in June; it had been another successful and well attended community event.
- Fly tipping of asbestos at Carn Marth had been reported and subsequently cleared. Cllr Kaczmarek believes the increased problem of fly tipping is a direct result of the introduction of charging at the tip.
- Cllr Kaczmarek is to attend a meeting with Gareth Phillips of SUEZ regarding the Bridleway at United Mines. MK to confirm the date to the Clerk who will forward it to the Councillors.
- The erection of a drilling rig at United Downs raises questions about whether appropriate planning permission and risk assessments were conducted. He has been advised that they are drilling a number of gas wells over the following six weeks.
- The Community Chest fund has now been fully spent.
- Cllr Kaczmarek will be 'unveiling' the Gwennap Parish collage on 26<sup>th</sup> July at 10.30am. All Councillors are invited to attend if available.

*PCSO Fuller left the meeting.*

### **MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING TO APPROVE**

**16/051**

The minutes of the June 2016 meeting were approved and signed as an accurate record.

### **MATTERS ARISING**

**16/052**

1. 16/034/1 ii MP Sarah Newton has written to Ms Ryder, supporting Gwennap Parish Council's request that she clear her land of fly tipping and strengthen her boundary to restrict access. The Clerk had also written to Ms Ryder about the same matter and received a curt response. The Clerk will respond to Ms Ryder's comments.
2. 16/034/7 Cllr Furnish and the Clerk have met with Ian Nicholls of In Steel who will provide a quote for improved gating at the entrance to Wheal Maid, opposite Tony Craze, as well as additional strengthening to the grate on Taylor's shaft.

3. 16/044 The Clerk has now created a Gwennap Parish Council user profile on Facebook so that she can keep the local community abreast of news and updates, and also so that parishioners can easily contact the parish council with comments and questions. A Gwennap Parish Councillors group has also been created to aid communication between meetings. The Clerk noted for the record that 1 of the 7 Councillors is not a member of Facebook, and therefore emailed communications will need to continue alongside Facebook.
4. 16/045 GWR's Community Fund – due to the tight deadline it had been agreed that any possible application would need to be deferred to next year.
5. 16/046 The Clerk advised the Parish Council that the problem of littering outside a property at Treneglos had been escalated to representatives at Cornwall Council who had spoken with those involved. No incidents have occurred since and the Clerk will continue to monitor in case the problem reoccurs.

## **NEIGHBOURHOOD DEVELOPMENT PLAN ('NDP')**

### **16/053**

- 53.1. Cllr Furnish gave an update on the current status of the NDP. Just under 100 people had been canvassed with the previously agreed '5 questions' which had provided very useful data. He went on to present and discuss the first documents that had been drafted (including an Organisation and Task Map, Project Time plan, draft Budget and a Questionnaire). The Clerk will email a link to all Councillors giving them access to these, and other documents. It was agreed that there should possibly be three versions of the Questionnaire – main, business and youth.
- 53.2. The Clerk confirmed that 7 people had already registered their interest in being involved with the NDP.
- 53.3. The application for the Designated Area has been submitted to the Council. The six-week consultation period will run between 7<sup>th</sup> July and 18<sup>th</sup> August (PA16/00008/NDP).
- 53.4. Cllr Furnish and the Clerk had had a useful meeting on 19<sup>th</sup> July with Charlotte Caldwell (CC Community Link Officer) who had been able to offer some advice regarding the documents and process.
- 53.5. The Councillors discussed the possible budget variance, with Neighbourhood Development Plans costing anywhere between £10,000 and £18,000.
- 53.6. Cllrs Lanyon and Humble both raised concerns about how effective NDP's are, citing examples of incidents where NDP's had been challenged. The purpose, strengths and weaknesses of NDP's were discussed, with all agreeing that a NDP is not just about housing and stopping development.
- 53.7. It was agreed that the next step is to seek funding, carry out further research, populate the steering group and 6 working groups and to schedule a meeting for mid-September.
- 53.8. The Councillors voted on whether they are happy to continue with the NDP. All Councillors confirmed that they are happy to proceed, but Cllr Humble and Cllr Lanyon both expressed that they do so with caution. It was RESOLVED to continue with the formation of a Gwennap Parish Neighbourhood Development Plan.
- 53.9. The following decisions were made:
  - 53.9.1. It was AGREED that the NDP would adopt 10 key objectives as set out in the Organisation and Task Map.
  - 53.9.2. It was AGREED that 6 working groups would operate, as set out in the Organisation and Task Map, and that each Councillor would sit on one of the six working groups.
  - 53.9.3. It was AGREED that Cllr Furnish will Chair the Steering group which will include all Councillors.
  - 53.9.4. It was AGREED that the Parish Council need to identify local groups of interest. The Clerk will email Councillors asking for their input on this.
  - 53.9.5. It was AGREED that the Gwennap Parish NDP would be a 20-year plan, to be reviewed every 5 years.
- 53.10. Emma Ball (Cornwall Council Neighbourhood Planning Officer) congratulated the Councillors on their progress to date. She offered her support with drafting the policies and suggested that it may not be necessary to employ a Consultant (thereby reducing costs). She advised the Council that Awards For All (the Big Lottery Fund) offer grants of up to £10,000 for community projects (in addition to the £9,000 grant available from the Department of Communities and Local Government). She confirmed that local parishes had successfully obtained grants for their NDPs from Awards For All. Ms Ball advised that any sites that we want to develop in the plan need to undergo Strategic Environment Assessment. She said that she has a Housing Survey we could use to help draft the Questionnaire, and that Cornwall Council can provide 5 maps free of charge for use at Consultation events. She also said that further support is available through Historic England (David Stewart) and Landscape Character Assessment (Kath Statham, CC). *Emma Ball left the meeting.*

## **CORRESPONDENCE**

### **16/054**

- 54.1 The minutes of Carharrack Parish Council's meeting held on 20<sup>th</sup> June were noted.
- 54.2 The Street Litter Clearing report for July 2016 was noted.
- 54.3 A letter dated 27<sup>th</sup> June from Mark Tupman (the Coal Authority) had been received, answering questions raised by the Clerk. The Councillors AGREED they were happy with the responses.
- 54.4 A letter dated 4<sup>th</sup> July from Paul Masters (Cornwall Council) to Mr Percy of the North Coast Cluster Group confirms a 10% increase to the Local Maintenance Partnership grant for the period 1 April 2016-31 March 2017.
- 54.5 An email from Sarah Mason (Cornwall Association of Local Councils) provided advice re. fly tipping on private land.
- 54.6 A letter dated 7<sup>th</sup> July regarding the change of trading style of Came & Company Local Council Insurance was noted.
- 54.7 The Wheal Jane June 2016 newsletter was noted.
- 54.8 The Wheal Maid inspection report for July was noted. The water level in the western tailings area is very low.

## **PLANNING**

### **16/055**

Plans for discussion at the meeting:

- PA16/06271 Mr & Mrs Morford, Poldory, Carharrack, Certificate of lawfulness for an existing static caravan for full residential use, SUPPORT.
- PA16/06096 Mr & Mrs Kitchen, Gilly Farm, Gwennap, TR16 6BN, Conversion and extension of existing barn to form new dwelling (amended scheme), SUPPORT.
- PA16/06122 Mr & Mrs Etherington, Montana, Coombe Hill, Bissoe, TR4 8RQ, Erection of an extension including roof lights, SUPPORT.

### **Decision Notices received from Cornwall Council:**

- PA16/04333 Various tree works, Little Beside House, Little Beside, St Day, TR16 5PX, APPROVED.
- PA16/01331 Outline planning permission with some matters reserved: Construction of dwelling, Land East Of Little Beside Bungalow, Little Beside, St Day, TR16 5PX, APPROVED.
- PA15/10044 Bryher Cottage, Bissoe Hill, Bissoe, new dwelling in the grounds, APPEAL APPROVED.
- PA16/01362 Land north of Bissoe Cottage, Bissoe, Siting of mobile home REFUSED.

*Mr Reynolds & Cornwall Cllr Kaczmarek left the meeting.*

## **REPORTS ON EXTERNAL MEETINGS ATTENDED**

### **16/056**

Cllr Lanyon had attended a Cornwall For Change meeting, from which he had nothing to report.

- 56.1. Cllr Furnish and the Clerk had met with Charlotte Caldwell (CC Community Link Officer) regarding the devolution of assets (see 16/59).

## **DEFIBRILLATOR UPDATE**

### **16/057**

Cllr Humble confirmed that the defibrillator for the playing field had arrived. Upon receipt of the cabinet Cllr Humble will arrange for the cabinet and defibrillator to be fitted by Kemp & Sons (electricians). To date 61 people have been trained, with a further 11 scheduled for training on 28<sup>th</sup> July.

## **FROGPOOL CEMETERY**

### **16/058**

- 58.1. The Clerk had obtained a quote from Simon Carlyon for the proposed work to the footpaths at Frogpool Cemetery. On his arrival at the meeting Cllr Stumbles gave the Clerk a quote he had obtained from Graham Kemp (Bernard Kemp & Son Ltd).
- 58.2. The Councillors discussed both quotes and it was AGREED that the Clerk would instruct Graham Kemp to carry out the works, as set out in his quote. The Clerk would clarify that the Parish Council will require him to remove the waste from site, perhaps depositing it on the adjacent footpath that gets very muddy.

## **DEVOLUTION & CORNWALL COUNCIL ASSETS WITHIN GWENNAP PARISH**

### **16/059**

- 59.1. Cllr Furnish and the Clerk met with Charlotte Caldwell (CC Community Link Officer) on 19<sup>th</sup> July regarding the devolution of assets to Gwennap Parish Council. Ms Caldwell advised that the process of devolution can take up to 18 months.
- 59.2. Ms Caldwell suggested that there may be many more Cornwall Council owned assets within Gwennap Parish, than those already identified by the Parish Council. It was agreed that Cllr Furnish and the Clerk will meet again with Ms Caldwell to identify all assets within Gwennap Parish, using Cornwall Council's intranet mapping system. Cllr Furnish and the Clerk will report back to the Parish Council following that meeting.

## **BANGER RACE TRACK**

### **16/060**

The Clerk advised that she had reported an incident of tyre burning at the Banger Race Track at United Downs on 17<sup>th</sup> June to Joanne Williams (copied to Cornwall Cllr Kaczmarek) and also to the fire brigade (who went to site to investigate). She had provided three photographs that evidenced tyres and caravan wreckage burning. Ms Williams has forwarded the complaint to Jeremy Clayton who has received complaints of similar burning in that area before.

## **NEIGHBOURHOOD WATCH**

### **16/061**

Cllr Leach confirmed that he knows of several people who support the idea of setting up a Neighbourhood Watch scheme. Following PCSO Fuller's advice earlier in the meeting Cllr Leach agreed to collate the contact details of those interested and forward them to PCSO Fuller.

**WHEAL MAID**

**16/062**

- 62.1. Cllr Furnish and the Clerk had met with PCSO Fuller prior to the meeting to discuss the problem of nuisance bikers at Wheal Maid. It was agreed that both Gwennap Parish Council and Cornwall Council had spent considerable money trying to curb illegal biking activities, but that little can be done without photographic evidence and registration plate numbers.
- 62.2. It was AGREED that the gate due to be installed at the Wheal Maid entrance opposite Tony Craze (upon receipt of an acceptable quote from In Steel), will help restrict bikers and buggy drivers from accessing the site.
- 62.3. It was AGREED that Cllr Furnish will draft a letter to local motorcycle clubs appealing for considerate and responsible riding in the area and reminding them that their ACU licences can be revoked if they are caught riding on private land.
- 62.4. It was AGREED to adopt a stage approach, by first monitoring levels of complaints following the above two action points, after which if the problem persists, a horse-friendly gate at Hale Mills and writing to Cornwall Council regarding the problem of bikers gaining access to Wheal Maid from Cusvey Common could also be considered.

**BUS SHELTER COMMUNITY PROJECT**

**16/063**

The Clerk advised that a parishioner had approached her regarding a proposed community project to decorate the three local bus shelters (Trelawney Estate, Frogpool and Crofthandy). It was AGREED that the Parish Council would support this on the condition that they give prior approval of plans for each shelter. It was also AGREED that the Parish Council would support the initiative by means of paying for the cost of the required materials (up to a certain limit). The Clerk will report the Parish Council’s decision to the parishioner.

**FINANCE**

**16/064**

- 64.1. The quarterly Internal Audit has been conducted and signed off (at 30<sup>th</sup> June).
- 64.2. Income has been received since the last meeting for: Burial fees: £260.00, Rooms hire: £209.00, Car Boots £247.48, Adverts: £10.50, Frogpool & Cusgarne Football club: £260.00, Frogpool & Cusgarne Football Club (Community Chest): £400.00, the W.I.: £200 cash donation for the collage frame
- 64.3. Cheques were signed in respect of:
 

101475	Mr M P Chegwidden	Contract cutting July 2016	£1,096.80
101476	CALC	Arnold Baker, Local Council Administration 10 <sup>th</sup> edition	£73.60
101477	Good Skills Training	Defibrillator cabinet for playing field	£538.80
101478	Mr R Cook	Litter collection for July 2016	£200.00
101479	MVRG	Donation for grant fund	£100.00
101480	Greenstick Ltd	Footpath trimming & tree surgery	£1,132.50
101481	Mr R Humble	First aid kit for parish rooms	£12.92
101482	A Gazzard	Playing field duties July 2016	£188.00
101483	Mrs F Barnard	Salary & expenses July 2016	£610.79
101484	Mr R Nile	Repairs & decorating of parish rooms & collage frame	£154.53

**ITEMS FOR THE NEXT AGENDA**

**16/065**

- 1. ID badges for Councillors
- 2. Internet banking

Signed.....Chairman

18<sup>th</sup> August 2016