

Gwennap Parish Council

MINUTES OF A MEETING HELD AT THE PARISH ROOMS, PULLA CROSS ON 20th APRIL 2017 at 7.00pm

Present: Cllr Leach (Chair), Cllr Padmore, Cllr Lanyon, Cllr Patton, Cllr Forrest
Apologies: Cllr Furnish, Cornwall Cllr Kaczmarek
Also present: Mrs Barnard (Clerk)

PUBLIC CLINIC Nil

DECLARATIONS OF INTEREST FOR THIS MEETING

17/001 Nil

CORNWALL COUNCILLOR'S REPORT

17/002 Cornwall Cllr Kaczmarek was unable to attend the meeting. The Clerk reported that:

- Cornwall Cllr Kaczmarek continues to get complaints about loud music, fires and dogs at Wheal Jewel. He has proposed that Cornwall Council close the site if immediate and effective management is not introduced.
- The United Downs Liaison Group meeting, also attended by Cllr Furnish, had gone well and all parties present had agreed on proposed revisions to Conditions 2 & 3. The Councillors discussed the restoration programme, including the continued delivery of top soil to the site, and it was agreed that the Clerk would ask Cllr Furnish to provide an update at May's meeting.

MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING TO APPROVE

17/003 Following two minor alterations the minutes of the Annual Meeting of the Electors and March's Parish Council meeting were approved and signed as an accurate record.

MATTERS ARISING

17/004

- 138.2 The Clerk has still not received an update on the blocked byway at Poldice Terrace, despite chasing the Countryside Access Team.
- 154.3 The Lotteries Licence has been received and the Clerk has given the details to the Community Fete Committee.
- 160.2 The two dogs waste bins have not yet been purchased, the Clerk will action this.
- 161.5 Environmentally friendly moss and weed killers are to be discussed at Agenda item 13.
- 173.7 The Clerk has accepted the Local Maintenance Partnership Agreement for 2017/18.
- 175.2 The Clerk is still to confirm the cost of fertilising the football pitch, she will report back to the Parish Council.
- 16/180 The Clerk confirmed that she would be inviting the new volunteer Tree Warden to attend May's Parish Council meeting, which would be the first meeting of the Parish Council following the elections.
- 181.1 Cllr Furnish has not yet purchased the picnic bench for the grass opposite the Cornish Arms.
- 182.2 It was agreed that the Parish Council would use Section 137 funding for a possible community facility at the school, rather than ringfence Section 137 funding in its entirety.
- 183.1 A letter to the land owner of land at Pulla Bridge warning of a Section 215 Notice is still being drafted.
- 183.2 No amendments had been received for the Litter Picking Risk Assessment so the Clerk will forward a copy to Mr Cook.
- 183.4 A letter to the land owner adjacent to the blocked footpath 307/54/5 in Little Beside is still being drafted.
- 184.3 The Clerk is liaising with BT with regards to the installation of WiFi at the parish rooms.
- 184.4 10 high visibility vests have been purchased, two for the car boot parking wardens, and 8 for use by volunteer workers when necessary.
- 185.1 Cllr Furnish has provided the Clerk with a debit card to be used for small petty cash purchases. It was agreed that a monthly payment of £130 (based on average monthly spend) would be made to the account to ensure sufficient funds are in place, to be reviewed on a regular basis.

CORRESPONDENCE

17/005

- 005.1 Letter from Cornwall Council regarding the Agency Agreement for Street Cleansing 2017/18, dated 16/03/17, and their subsequent confirmation of receipt of the Parish Council's Acceptance.
- 005.2 Email from Cornwall Council confirming Uncontested Parish Election, and Persons Nominated for Carharrack, Gwennap & St Day Division
- 005.3 Letter from NALC regarding the Government's decision to defer setting council tax referendum principles to any size of parish or town council.
- 005.4 Email giving notice of Pendennis Motorcycle Club Annual Flora Road Trial on 30th April – Approved.
- 005.5 The Wheal Maid Inspection Report for April 2017 was noted. Debris in the eastern embankment area of the Cornish Way has been reported the Cornwall Council who have agreed to clear it. Cllr Furnish has erected temporary fencing around an exposed shaft grille on upper open area while it awaits repair.
- 005.6 The Street Litter Clearing Report for April 2017 was noted.
- 005.7 An email had been received from the Office of the Police & Crime Commissioner re CCTV systems in Cornwall. It was Agreed that Gwennap Parish has no need for CCTV at present.
- 005.8 Communities & Devolution Newsletter (Planning issue) April 2017 (previously circulated to Cllrs)

005.9 The Small Societies Lottery Certificate of Registration dated 24/03/17 was noted.

PLANNING

17/006

PA17/01898 Britannia Farm, Sunny Corner, Change of use to convert redundant farm buildings into single storey 3 bed dwelling. OBJECT - poor design and cohesion with its setting and dangerous access to and from the highway.

PA17/03010 Chapel Farm, Consols Road, Carharrack, Proposed agricultural building to provide horse stables, livery and storage for farm machinery. SUPPORT

PA17/03275 Land & buildings adj to Poldice Cottages, Poldice, Outline planning permission for construction of dwelling. SUPPORT IN PRINCIPLE but highlight concerns about position and scale of proposed development

Decision Notices received from Cornwall Council:

PA17/00441/PREAPP Land north of Crougy Farm, Ponsanooth, Pre-app advice, erection of 6 dwellings on agricultural site. REFUSED

PA17/01478 Applewood Cottage, Fernsplatt, Bissoe, Removal of porch & construction of single storey extension. APPROVED

PA17/00751 Land adj to The Cottage, Trewelm Lane, Crofthandy Outline Planning Permission for self-building dwelling. APPROVED

PA17/01284 EMR Redruth, United Downs Industrial Estate, Submission of details to discharge conditions 3 in respect of

PA12/09322, S52/S106 and discharge of condition apps APPROVED

PA16/09138 SUEZ Recycling and Recovery, United Mines Landfill Site; Variations to Conditions 1&2 APPROVED

PA16/08778 United Mines Energy Ltd Land On United Mines Landfill Site, Application for continued operation of landfill gas facility (converting landfill gas to electricity) and associated developments with the application seeking to extend the currently approved operational period beyond 2018 to 2030, to retrospectively include the location of the existing office container which is ancillary of the project within the area encompassed by the planning permission APPROVED

EN16/02217 Kensa Engineering, Mount Wellington, Investigation into construction works in car park. NO BREACH FOUND.

REPORTS ON EXTERNAL MEETINGS ATTENDED

17/007

007.1 Cllr Furnish attended the United Mines Liaison Group Meeting on 31st March, from which a Delegated Report with revised conditions was drafted, incorporating discussions and agreements made at the meeting. Cllr Furnish will give a full update on this at May's meeting.

007.2 Cllr Patton attended a Cornish Buildings Conference on 7th April which had been very interesting. Cllr Patton gave a summary of items covered, including ambitions for green credentials, Cornwall's 'unique design' and how to make sure good principles come into every day development.

007.3 The Clerk had attended a fete committee meeting and provided an update on plans to date.

NEIGHBOURHOOD DEVELOPMENT PLAN (NDP) UPDATE

17/008

008.1 The Clerk gave an update on the NDP, in Cllr Furnish's absence. She reported that the Housing Needs survey was still being conducted by Cornwall Council; the second tranche grant funding application (for £5477) had been successful; £807.39 of unspent monies from the first grant was returned to Groundworks UK on 30th March; and a date would soon be set for Local Landscape Character Assessment Training for those who had volunteered to do it. She also reported that Cllr Furnish has agreed to attend a public consultation meeting in St Day to offer advice about the NDP process.

008.2 A NDP steering group meeting on 30th March had been well attended, and a Cornwall Council Landscape Architect had attended to brief the group on the nature and purpose of Local Landscape Character Assessment.

FROGPOOL CEMETERY PAVING

17/009

009.1 The Clerk presented a revised quotation from Cathedral Landscape for various types of paving options, including granite, around the seating area at the top of Frogpool Cemetery. Errors had been made in their first quotation, for which they were very apologetic. The Clerk also presented a quotation from Bernard Kemp & Son for brick sets paving. The Councillors discussed these quotations, and those previously obtained for supply of material only, at length. It was AGREED that it is important to get like for like quotes so that the Parish Council can make a fair comparison.

009.2 It was AGREED that Cllr Lanyon would obtain a further quote for granite paving from a local builder he knows of, and that the Clerk would ask Bernard Kemp & Son to also quote for granite paving. The Clerk will also try to obtain samples of the brick sets quoted for by Bernard Kemp & Son. Finally, the Clerk agreed to ask Cathedral Landscape to put forward a further quote to include depositing the spoils on site rather than removing them, so that their quote can be directly compared to others.

FOOTPATHS, BRIDLEWAYS AND ENVIRONMENT

17/010

010.1 Given the protracted meeting it was agreed to defer discussions about the shared Lengthsman concept to May's meeting.

PARISH ROOMS AND PLAYING FIELD

17/011

011.1 The Football Club have asked the Parish Council to install a PIR sensor light at the rear of the parish rooms near their unit. The Parish Council APPROVED this request and instructed the Clerk to obtain a quote for the works.

011.2 The external walls of the parish rooms have been power washed which has improved its appearance, although it has left the paintwork patchy in places. The Clerk advised that the Parish Council might need to consider painting the exterior.

011.3 Maintenance work to the play park equipment has been completed and carried out to a very high standard. Repair work to the dividing fence has been put on hold, while the Parish Council consider whether to repair or replace the fence.

- 011.4 A request to hold fitness classes at the Parish Rooms (one indoors lesson and two outdoors lessons) was APPROVED by the Parish Council. These classes will commence in June.
- 011.5 The Council discussed details and a quote received from a local contractor whose weed and moss treatment is made of 100% natural ingredients and therefore completely environmentally friendly. Details had been previously circulated to all Councillors. The Parish Council AGREED that this could be very good for use on the playmats at the playpark, however the Council's existing contractor currently carries out weed and moss treatment in the parish. It was AGREED that the Clerk will ask the existing contractor if he can access a similar product that is 100% natural, and if he is unable to do so, that the alternative contractor would be invited in to do a trial on the playmats.
- 011.6 Repair work to pot holes in the parish rooms car park have been carried. Recent work on replacing one of the gate posts at the entrance to the Richard Jory playing field had not been carried out to the Parish Council's satisfaction. The Parish Council discussed remedial options at length and it was AGREED that Cllr Lanyon and Cllr Forrest will meet with the contractor to discuss a satisfactory corrective course of action. The Parish Council RESOLVED to process payment of the contractor's invoice once a satisfactory agreement has been reached.

FINANCE

17/012

- 012.1 The Clerk reported that Cllr Furnish had supplied her with a debit card to be used for petty cash purchases. The Parish Council RESOLVED to pay £130 a month into the account (based on average monthly spend) to cover purchases. This amount will be reviewed on a regular basis and amended accordingly.
- 012.2 The Clerk noted an increase in her hourly rate from 1st April 2017, in line with headline pay increase of one per cent in each year, as advised by NALC and agreed by the Parish Council in May 2016.
- 012.3 The fourth and final internal audit for 2016/17 had been signed off with no matters to report. Cllr Forrest has agreed to take on this role in the future.
- 012.4 Income has been received since the last meeting for: Room hire £294, Burial £885, Advert £94.50, Car boot £76.89, Precept £17,429.93 (total £18,780.32)
- 012.5 There were no cheques for signature.
- 012.6 The following BACS/direct debit payments were authorised (note 011.6 above).

BACS	Groundwork UK	Return of unspent NDP grant money	£807.39
BACS	Mr K Furnish	NDP printing costs & roadshow exp. & fencing for Wheal Maid	£217.64
BACS	A Gazzard	Playing field duties April 2017	£258.00
BACS	M P Chegwiddden	Cutting contract & maintenance work	£1,615.20
BACS	Mr R Cook	Litter clearing round April 2017	£168.00
BACS	Mr R Cook	DIY play equipment	£96.00
BACS	CALC	CALC/NALC Subscription	£466.50
BACS	Bartlett	Water heater lid	£32.28
BACS	Royal Mail	Freepost responses	£38.44
BACS	F.J. Kemp & Sons	Various electrical work inc. replacement floodlight	£376.80
BACS	Mrs F Barnard	Salary & expenses April 2017	£937.91
BACS	Pocket	Petty cash	£130.00
DD	South West Water	Water charges Cemetery	£12.01
DD	South West Water	Water charges Parish Rooms	£13.99
<i>Total BACS/DD payments authorised</i>			<u>£5,170.16</u>

ITEMS FOR THE NEXT AGENDA

17/013

- 013.1 The shared Lengthsman Scheme
- 013.2 United Mines restorage programme
- 013.3 Frogpool Cemetery paving
- 013.4 Parking at the Richard Jory playing field

The meeting closed at 10.00pm

Signed.......... Chairman (18th May 2017)