

# Gwennap Parish Council

## MINUTES OF A MEETING HELD AT THE PARISH ROOMS, PULLA CROSS ON 18<sup>th</sup> MAY 2017 at 7.00pm

Present: Cllr Furnish (Chair), Cllr Leach (Vice Chair), Cllr Lanyon, Cllr Forrest, Cllr Hallett  
Apologies: Cllr Patton  
Also present: Clerk (Mrs Barnard), Cornwall Cllr Kaczmarek, Mr Clinton & partner, Mr & Mrs Smith, Ms C Wicks

### **PUBLIC CLINIC**

- Mr Clinton attended the meeting to answer questions re planning application PA17/04176. They have re-positioned the property towards the front of the plot following concerns from neighbours, who are now satisfied with the proposal.
- Mr & Mrs Smith attended to address concerns regarding planning application PA17/01898. The proposed design had been led by guidance received from the planning officer when they sought pre-application advice. Mr Smith showed the Council a proposed new access plan which had not previously been made available. The Parish Council advised them to liaise with the planning officer with regards to modifying the plans to address the issues.
- Ms Wicks, who has volunteered to act as a tree warden for the Parish Council attended to meet the Council. She has a background in conservation. The Parish Council have another parishioner who also serves as a tree warden and the two volunteers can work alongside each other. The Clerk will investigate available training and report back.

### **17/014 ELECTION OF CHAIR AND VICE CHAIR**

Nominations were received for Cllr Furnish to continue as Chair and Cllr Leach to continue as Vice Chair. Agreed by all with no other proposals.

### **17/015 SIGNATURE OF DECLARATION OF ACCEPTANCE OF OFFICE**

Following the recent local elections all Councillors signed a Declaration of Acceptance of Office which was also signed by the Clerk as the Proper Officer of the Council.

### **17/016 REGISTER OF INTERESTS**

Following the recent local elections all Councillors were asked to complete and return a Register of Interests form to the Clerk.

### **17/117 DECLARATIONS OF INTEREST FOR THIS MEETING**

Nil

### **17/118 ANNUAL GOVERNANCE STATEMENT**

The Clerk presented Section 1 of the Annual Return, the Annual Governance Statement, for Councillors approval. It was AGREED that the Chairman signs this statement as confirmation of the Council's approval.

### **17/119 COUNCILLOR ATTENDANCE FOR 2016/17**

The Clerk reported Councillor attendance figures for Parish Council meetings April 2016- March 2017 as follows:  
Cllr Furnish 11/12, Cllr Leach 11/12, Cllr Lanyon 11/12, Cllr Patton 4/4, Cllr Forrest 4/4, Cllr Humble 4/4, Cllr Roscorla 6/6, Cllr Padmore 12/12, Cllr Stumbles 9/10, Cornwall Cllr Kaczmarek 7/11

### **CORNWALL COUNCILLOR'S REPORT**

**17/020** Cornwall Cllr Kaczmarek reported that:

- The fire brigade had been called out to Wheal Jewel 14 times to date in 2017, there were 5 incidents in April alone. He continues to complain to Cornwall Council regarding their poor management of the site, with continued complaints about dog breeding and horses being kept on site, fly tipping, loud music and fires. Cornwall Council have cleared 20 tonnes of waste from the site, as well as all the fly tipping, however Cornwall Cllr Kaczmarek still asserts that Cornwall Council must either put in place a permanent site manager or reduce the site in size from 24 pitches to 12.
- Funding for a Geothermal project at United Downs has been confirmed by Cornwall Council. If successful it would reduce the cost of electricity. Cornwall Cllr Kaczmarek noted the difference between Geothermal energy and Fracking. The dormant Liaison Group meetings will recommence after the General Election. The Clerk will forward information about the project to the Councillors.
- He has reported a number of incidents of fly tipping to Cornwall Council

### **MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING TO APPROVE**

**17/021** The minutes of April's Parish Council meeting were approved and signed as an accurate record.

### **MATTERS ARISING**

**17/022**

- 138.2 The Clerk has been advised that the blocked byway at Poldice Terrace has been cleared.  
160.2 The two dogs waste bins have still not yet been purchased. The Clerk will action this.  
181.1 The picnic bench for the grass opposite the Cornish Arms is still to be purchased by the Chairman.  
183.1 A letter to the land owner of land at Pulla Bridge warning of a Section 215 Notice has been drafted, but legal advice is

being sought before it is sent.

- 183.2 A letter to the land owner adjacent to the blocked footpath 307/54/5 in Little Beside is still being drafted.
- 184.3 The Clerk confirmed that a phone line will be installed at the parish rooms on 7<sup>th</sup> June, allowing WiFi access to hirers.
- 011.1 The Parish Council ACCEPTED a £78 + VAT quote for installation of a PIR sensor light at the rear of the parish rooms.
- 011.5 A trial treatment of the moss and weeds using a 100% natural solution has not yet been carried out by the current contractor due to weather conditions. The Clerk will report back on its success when it has been done.
- 011.6 A meeting between Cllr Lanyon, Cllr Forrest and the contractor regarding the playing field car park entrance gates went well with the contractor agreeing to replace the side gate at his own cost.

## **CORRESPONDENCE**

### **17/023**

- 023.1 Emails have been received from a parishioner regarding concerns about biking/4WD activities at Wheal Maid Valley. These had been previously circulated to Councillors.
- 023.2 The Street Litter Clearing Report for May 2017 was noted.
- 023.3 The Clerk read an update regarding the proposed Cornwall stage of the Tour of Britain.
- 023.4 A letter from the North Coast Cluster Group re Local Maintenance Partnership Agreements was noted. The Councillors discussed whether the LMP allowance covers costs incurred by the Parish Council and agreed the importance of utilising funds that are available.
- 023.5 The Wheal Maid inspection report for May 2017 was noted. The Clerk confirmed that debris on the Cornish Way has been cleared by Cormac and that emergency repair work to Taylors Shaft grille had been carried out.
- 023.6 Information received from CALC re Code of Conduct training had been circulated to Cllrs and training booked for those Cllrs requiring it.

## **PLANNING**

### **17/024**

PA17/03874 Land north of Crossways, Crofthandy, Formation of dwelling following grant of outline planning permission SUPPORT

PA17/03483, Mount Wellington Mine Ltd, Construction of a single storey plant, equipment repair unit & wash down bay SUPPORT

PA17/04176, Land adjacent to Ruby's Retreat, Trehaddle, Reserved matters application for the construction of dwelling including other associated works (details following outline application PA16/12049) SUPPORT

PA16/02346 Penventon Nursery, Lanner, Erection of 10 rural workshop units – Appeal made against decision. After discussing this appeal, the Parish Council resolved to make no change to comments previously submitted on this application.

### Decision Notices received from Cornwall Council:

PA17/00536 EMR Redruth, United Downs, submission of details to discharge conditions 4, 5, 7, 10, 11, 13 and 14 APPROVED

PA17/03010 Chapel Farm, Consols Rd, Carharrack, Proposed agricultural building to provide stables, livery & storage APPROVED

## **REPORTS ON EXTERNAL MEETINGS ATTENDED**

### **17/025**

- 025.1 Cllrs Furnish, Leach and Forrest attended a collaborative meeting with members of Kea and Chacewater Parish Councils and a representative from Cornwall Council, regarding persistent problems with off road bikes and 4x4's using footpaths any bridleways. It was a useful meeting which highlighted the severity of the problem for all three parishes. A follow up meeting will be scheduled at which it is hoped the Police and MP Sarah Newton will attend.
- 025.2 Cllr Leach and the Clerk met with the contractor regarding slight break up of the footpath at the top of the cemetery. An action plan on how to deal with this was agreed.
- 025.3 The Clerk attended a fete committee meeting and provided an update on plans to date.
- 025.4 Cllr Forrest had attended Code of Conduct training that day which was useful and informative.

## **REPRESENTATION ON OTHER GROUPS/ORGANISATIONS**

**17/026** Geothermal Liaison Group (currently dormant) - Dave Lanyon  
Cornwall for Change - Dave Lanyon  
Mining Villages Regeneration Group (MVRG) - Kevin Furnish and the Clerk  
CPIR Community Network - Kevin Furnish with Dave Lanyon & Gregory Leach as reserves  
Gwennap Parish Playing Field Association (GPPA) - Cllr Patton and the Clerk  
Fete Committee - Gregory Leach and the Clerk  
SUEZ United Mines Steering Group - Kevin Furnish with Dave Lanyon as reserve  
Mineral Tramways - Kevin Furnish  
Internal financial audit checks (quarterly) - Richard Forrest

## **DATES OF 2017/18 MEETINGS OF THE PARISH COUNCIL**

**17/027** The Parish Council will continue to meet on the third Thursday of each month at 7pm at the Parish Rooms.  
20/04/17, 18/05/17, 15/06/17, 20/07/17, 17/08/17, 21/09/17, 19/10/17, 16/11/17, 21/12/17, 18/01/18, 15/02/18, 15/03/18

## **REVIEW OF POLICES**

**17/028** The Clerk had previously circulated copies of the following updated and new policies: Code of Conduct, Financial Regulations, Standing Orders and Risk Assessment. The Council AGREED that Cllr Furnish will review the policies and advise the Clerk of any revisions prior to June's meeting at which the Council will formally adopt the policies.

## **CO-OPTION OF SEVENTH COUNCILLOR**

**17/029** Six nominations were received at the local elections on 4<sup>th</sup> May, for seven Councillor spaces. The Parish Council will seek to co-opt someone to the Council as soon as possible to fill the vacancy. It was AGREED that the Clerk will advertise the vacancy on the parish noticeboards and in the upcoming Summer newsletter, requesting expressions of interest by 14<sup>th</sup> June so

that the Parish Council can discuss the applications at the next meeting of the Parish Council.

## **NEIGHBOURHOOD DEVELOPMENT PLAN (NDP) UPDATE**

### **17/030**

- 030.1 Cllr Furnish provided an update on progress on the NDP. He confirmed that the Housing Needs Analysis has been completed and that the report is expected from Cornwall Council on 22<sup>nd</sup> May (along with the raw data).
- 030.2 A number of volunteers have received Local Landscape Character Assessment training, and a follow up meeting is scheduled for 23<sup>rd</sup> May.
- 030.3 Some feedback had been received on the Big Survey, Cllr Furnish asked the Councillors to send him their comments by 21<sup>st</sup> May. It is hoped that the big survey will be sent out mid/late June.
- 030.4 Cllr Leach reported that he is still working on the Design Guide, following extensive reading on the subject.
- 030.5 The second grant has been received, which will cover costs such as the fees for the Housing Needs Analysis.
- 030.6 Cllr Furnish has emailed Cllr Patton the latest draft of the NDP for her to review and check against the Cornwall Plan.
- 030.7 No further progress has been made on integration, but Cllr Furnish and Cllr Forrest will pick this back up soon.

## **UNITED MINES RESTORATION PROGRAMME**

### **17/031**

- 031.1 Cllr Furnish updated the Council on the current status of the United Mines Restoration Programme and the conditions that had been agreed at the Liaison Group meeting on 31<sup>st</sup> March. The Clerk was asked to email the Councillors a copy of the full project plan.
- 031.2 A timetable for the reopening of the bridleways has been received. This will be advertised in the Parish Newsletter.

## **FROGPOOL CEMETERY PAVING**

### **17/032**

- 032.1 After protracted discussions over the months and several quotes for different materials, the Council **RESOLVED** to bitmac the seating and flower bed area at the top end of the Cemetery. It also **AGREED** that a Geotextile membrane should be laid to help reduce any break up by invasive weeds. This surface provides the best value for money and will be in keeping with the rest of the footpaths around the Cemetery. The Clerk will instruct the contractor and arrange for the works to be carried out as soon as possible.

## **WHEAL MAID VALLEY**

### **17/033**

- 133.1 The Parish Councillors attended a recent site visit of Wheal Maid Valley at which they inspected a mine shaft that requires a new grille. The Council **RESOLVED** to raise the blocks by approximately 600mm all round and install a galvanised cross section grill with heavy duty 1” square tubing, similar to that at Taylors Shaft. The blocks will be faced with natural stone. It was **AGREED** that quotes from at least two local contractors should be obtained, which the Clerk will action. Cllr Furnish will draft a technical specification to give to the contractors.
- 133.2 Following receipt of emails from a parishioner regarding concerns about off road biking activities within and around the wooded area of Wheal Maid Valley, the Councillors did a recent site walk of the area. The main area concerned is owned and managed by Cornwall Council. The Clerk will send a reply to the parishioner. It was **AGREED** that off road biking and the driving of scramble bikes and 4x4s in Wheal Maid does need to be discussed and addressed, but agreed to defer discussion to June’s meeting.

## **FOOTPATHS, BRIDLEWAYS AND ENVIRONMENT**

### **17/034**

- 034.1 Given the protracted meeting it was agreed to defer discussions about the shared Lengthsman concept to June’s meeting.

## **HIGHWAYS**

### **17/035**

- 035.1 Comments and complaints about parking issues at Trelawney Estate had come to the attention of the Parish Council. One suggestion is for parking spaces to be painted to improve parking and to maximise the space. This is a matter for Cornwall Housing to address and so the Clerk was asked to contact Cornwall Council and Cornwall Housing.
- 035.2 The Council discussed the problem of cars regularly parking in front of and blocking the ‘Frogpool – please drive carefully’ road sign at Trelawney Estate. It was agreed that this could be impacting the speed of traffic entering Frogpool from that direction. The Clerk will contact Cornwall Cllr Kaczmarek to see if he can help get the sign moved to a different location, such as in front of the bus shelter.

## **PARISH ROOMS AND PLAYING FIELD**

### **17/036**

- 036.1 Cllr Lanyon would like parking at the Parish Rooms to be discussed. It was agreed to defer this to June’s meeting.

## **FINANCE**

### **17/037**

- 037.1 The Clerk summarised the report received from the Independent Internal Auditor, which had been previously circulated to the Councillors. The Clerk and Chairman agreed to action a couple of items that were recommended.
- 037.2 The Clerk presented the Annual Return for the year ended 31<sup>st</sup> March 2017, excluding Section I that had been approved earlier in the meeting. It was **AGREED** that the Chairman should sign the Return as a true and accurate record, and also sign the Cash Book where receipts, payments and the balance sheet were recorded.
- 037.3 It was **AGREED** that the fees for Frogpool Cemetery will remain unchanged, having been increased in May 2016.
- 037.4 The Parish Council discussed the hourly rate currently paid for casual labour. This item will be tabled at the next meeting for further discussion.

- 037.5 The Parish Council AGREED to keep the charges for use of the parish rooms the same, being £15/session full rate, £12/session for parishioners and £10/session for regular weekly hirers. It was also AGREED not to increase the fee charged to the football club which will remain at £10/wk.
- 037.6 The Councillors signed two banking forms, presented by the Clerk, one for a business deposit card and the other for a business petty cash card (to replace the existing one).
- 037.7 Income has been received since the last meeting for: Room hire £142, Burial £90, Advert £10.50, Car boot £95.07, VAT refund £2,212.76, Street Cleansing grant £1,461.70, NDP grant 2 £5,477 (total £9,489.03)
- 037.8 The following cheque was signed in respect of:
- 101509 P.J. & A Raymond Children's entertainments, Community Fete 2017 £500.00
- 037.9 The following BACS/direct debit payments were authorised.

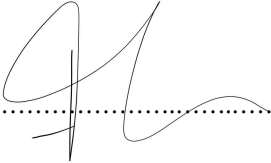
DD	EDF	Electricity charges	160.00
BACS	M P Chegidden	Cutting contract May	1,332.00
BACS	Hudson Accounting Ltd	Independent Internal Audit 2016/17	200.00
BACS	Mr R Cook	Litter clearing round May 2017	160.00
BACS	Mr R Cook	DIY play equipment	72.00
BACS	Cornwall Council	Printing work (Spring Newsletter & NDP)	633.90
BACS	Cormac	Quarterly Grounds Maintenance Apr-Jun	163.90
BACS	A Gazzard	Playing field duties May 2017	140.00
BACS	Mrs F Barnard	Salary & expenses May 2017	768.08
BACS	Pockit	Petty cash	130.00
<i>Total BACS/DD payments authorised</i>			<b>£3,759.88</b>

#### ITEMS FOR THE NEXT AGENDA

17/038

- 038.1 Wheal Maid Valley
- 038.2 Parcel of land at Greensplatt
- 038.2 The shared Lengthsman Scheme
- 038.3 Parking at United Downs
- 038.4 Parking at the Richard Jory playing field
- 038.5 Hourly rate for casual labour

*The meeting closed at 10.00pm*

Signed.....  ..... Chairman (15<sup>th</sup> June 2017)