

Gwennap Parish Council

MINUTES OF A MEETING HELD AT THE PARISH ROOMS, PULLA CROSS ON 19th OCTOBER 2017 at 7.00pm

Present: Cllr Furnish (Chair), Cllr Leach (Vice Chair), Cllr Lanyon, Cllr Patton, Cllr Forrest, Cllr Hallett, Cllr Pascoe
Apologies: None
Also present: Clerk, Helen Downing & Jennifer Hawkins (Cornwall Community Land Trust), Cornwall Cllr Kaczmarek

PUBLIC CLINIC

Helen Downing introduced herself and Jennifer Hawkins to the Council. She gave a short presentation on the work done by Cornwall Community Land Trust. The presentation covered the ways in which CLT's can provide homes with a variety of tenures; the different ways they can be delivered (self-build, engaging a builder, partner with Housing Associations, or working with a developer or housing association to shape a scheme or development); how 'affordable' is achieved; how they find land; and examples of developments that Cornwall CLT have completed over the last 10 years. She explained that Cornwall CLT play a long-term stewardship role to provide affordable homes for local people, in perpetuity. Helen answered questions from the Councillors, including further discussions about identifying and sourcing suitable land, and the way in which Parish Councils are involved in the process (either through establishing a CLT, or through a Housing Working Group Party). Chairman Cllr Furnish thanked Helen for attending.

17/107 DECLARATIONS OF INTEREST FOR THIS MEETING

Cllr Pascoe declared an interest in PA1708907.

17/108 MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING

The minutes of September's Parish Council meeting were approved and signed as an accurate record.

17/109 MATTERS ARISING

- Public. The Clerk has forwarded details of the next MVRG meeting to Mr Jarman & Mr Fitzpatrick (Cornwall Housing) who have confirmed they will attend. Mr Jarman will update the Clerk re speedbumps at Wheal Jewel.
- 17/091.4 Re PA17/05814, the Clerk has been advised by the planning officer that a condition cannot be removed from a decision unless the applicant applies for it to be lifted. The Clerk will update the applicant.
- 17/095 Public PCSO Fuller has confirmed receipt of the Community Speedwatch volunteer list but his time is committed to other projects at present, including the joint parish illegal use of footpaths operation.
- 17/066.1 The Clerk has received support from Chacewater and Feock Parish Councils regarding pursuing action from the Environment Agency with regards to safety along the Carnon and Bissoe valley river. The Clerk updated the Parish Council on a phone call she had received from Parish Councillor Allen of Feock Parish Council regarding conversations they have had with the Environment Agency about this matter, and about the possibility of leasing of the area. The Clerk will chase a response from the other Parish Councils we contacted.
- 17/087.3 Cllr Pascoe has yet to complete a parish rooms energy survey. She will investigate the Community Energy Trust.
- 17/100.3 The Clerk has sent the police approved 'no motorcycling' sign to the printers.
- 17/102.1 Email addresses have been set up and the Clerk will forward login details to each of the Councillors.
- 17/104.1 Cllr Lanyon has received a verbal quote from a local joinery company for the parish rooms noticeboard. The Clerk accepted the quote for £256 + VAT and has asked for the noticeboard to be made.

17/110 CORNWALL COUNCILLOR'S REPORT

Cornwall Cllr Kaczmarek reported that:

- 110.1 A survey of parish roads with Mr Drake of Cornwall Council highlighted a number of areas that need actioning.
- 110.2 Further incidents of fly tipping at Wheal Jewel (approx. 40 tyres) and along the Bissoe to United Downs road, as well as tyres at the stock car track again.
- 110.3 The tenant of the stock car track has contacted Cornwall Council with various proposals for additional uses of the site. These are being considered.
- 110.4 He is expecting a follow up meeting with Kate Kennally, Cornwall Council, re Wheal Jewel. The Clerk will write a letter to Cornwall Cllr Kaczmarek chasing action at the site.
- 110.5 He has received complaints about motor vehicles on the Bissoe to Twelveheads road, with walls being knocked down on two separate occasions. He has asked Cornwall Council Highways to carry out a survey monitor. Cllr Pascoe reported an overgrown sign at Point Mills – the Clerk will report it to Cornwall Council.
- 110.6 A large branch was removed from Crowsmeneggus after it was brought down by a lorry. It also brought down branches along other parish roads as well.
- 110.7 Cornwall Cllr Kaczmarek discussed the Boundary Review and the potential impact the changes will have.

17/111 CORRESPONDENCE

- 111.1 An email from Dr Fowler of the University of Portsmouth, requesting permission to carry out their annual fieldtrip at Wheal Maid Valley was noted and APPROVED.
- 111.2 The litter clearing report for October 2017 was noted.

- 111.3 The Wheal Maid inspection report for October 2017 was noted.
- 111.4 A letter was received from Cornwall Legal advising of their services.
- 111.5 A letter from the Local Government Boundary Commission regarding the Electoral Review of Cornwall Division Arrangements had been previously circulated to all Councillors by email.
- 111.6 The Localism Newsletter was received and previously circulated to Councillors by email.

17/112 PLANNING

Plans for discussion at the meeting:

- PA17/08907 Montana, Coombe Hill, Bissoe, Erection of extension to SSW elevation, with flat roof including balustrade. *SUPPORT IN PRINCIPLE, but request that balustrading be redesigned to be more in keeping & sympathetic with its setting*
- PA17/09344 The Firs, Trehaddle, Proposed demolition of garage and workshop and the erection of dwelling house *SUPPORT*
- PA17/02705/PREEAPP Land and buildings adjacent to Poldice Cottages, Poldice, Pre-application advice for construction of dwelling *(the Parish Council discussed this pre-app, although it has not been consulted on it)*
- PA17/07925 Land at Higher Goongumpas Lane, Application for a Lawful Development Certificate – *deferred to Nov meeting*

Decision Notices received from Cornwall Council:

- PA17/04266 Land off Consols Road, Carharrack, Creation of 6 dwellings with associated amenities and parking *REFUSED*
- PA17/01660/PREAPP Bissoe Cottage, Bissoe Hill, Erection of dwelling in garden of cottage *ADVISED NOT ACCEPTABLE*
- PA17/02725 Montana, Coombe Hill, Bissoe, Removal of T3 Monterey Pine, T4 Nothofagus, T5 Dawn Redwood, T8 Dawn Redwood, G2 2x Monterey Cypress *EXCEPTION NOTICE NOT ACCEPTED*
- PA17/07748 Penventon Nursery, Removal of conditions 2 & 3 re retention of tea room, office & store & associated parking *APPROVED*
- PA17/07762 Penventon Nursery, Removal of conditions 2 & 3 re conversion of store area into part retail shop. *APPROVED*
- PA17/07219 South Tresamble Farm, Tresamble, Conversion of barn complex to provide 4 dwellings *APPROVED*
- PA17/07453 Harmony Cottage, Lower Goongumpas Lane, Erection of single storey building to be used as ancillary acc. *WITHDRAWN*
- PA17/00047 Samsfield Farm, Sparry Bottom Lane, Carharrack, Submission of details to discharge condition 5 in respect of Decision Notice PA14/11425 dated 13th February 2015 *CONDITION DISCHARGED*

- 112.1 Chairman Cllr Furnish gave an update on PA17/06744 Britannia Farm, following communications with both the highways officer and the planning officer.
- 112.2 The Parish Council has been informed that Cornwall Council are investigating developments at Cusgarne Manor.

17/113 REPORTS ON EXTERNAL MEETINGS ATTENDED

- 113.1 The Clerk attended a Society of Local Council Clerks, Smaller Councils group meeting on 10th October, which discussed Cornwall Council's procurement and contract management services, internal audits, the boundary review and changes to the Data Protection Regulations. The Clerk will circulate relevant information.
- 113.2 Cllr Furnish attended a joint parish footpaths meeting on 18th October. The Police are making good progress, putting resources in place to monitor the level of illegal activity across 6 parishes. Parishes are providing the police with maps of the 'motorcycle/4x4 hotspots'. A police operation is being planned. Cornwall Council have not yet fulfilled their action points.
- 113.3 Cllrs Furnish & Hallett met with James Evans on 17th October regarding consultancy work for the NDP. He offered advice following a review of the current draft, to help bring it in line with the National Framework Plan.
- 113.4 Cllr Furnish met with S Campling and a local building surveyor on 4th October to discuss the school void proposal.

17/114 COMMUNITY LAND TRUST

- 114.1 The Council discussed Cornwall CLT's presentation and whether it is something it thinks it should explore. The Housing Needs Analysis report conducted in May 2017 confirmed that 50 people want to live in the parish but do not have suitable accommodation, which highlights a need for affordable housing. The Parish Council **RESOLVED** to set up a "CLT Working Group" consisting of Cllrs Leach, Forrest and Pascoe and two/three volunteers from the community. Councillors will find some volunteers who wish to be involved and the Clerk will then set up a meeting with the Cornwall CLT to discuss (step 1). Step 2 would involve starting to source suitable land.

17/115 COMMUNITY TRANSPORT SCHEME

- 115.1 All **AGREED** that they support the idea of setting up a Gwennap Parish Community Transport Scheme and that a "CTS Working Group" will need to be set up. Cllrs Leach and Forrest volunteered for this. A feasibility study will need to be carried out to assess the need. The Clerk will contact Feock Parish Council who operate a similar scheme to enquire about their feasibility study.

17/116 NEIGHBOURHOOD DEVELOPMENT PLAN UPDATE

Chairman Cllr Furnish reported that:

- 116.1 Cllrs Forrest and Patton and Charlotte Caldwell of the NDP Steering Group have reviewed the current draft documents, which have also been reviewed by a local consultant. They have fed back comments to Cllr Furnish.
- 116.2 Sarah Furley (Cornwall Council NDP Officer) will review the revised version week commencing 23rd October.
- 116.3 The 'final' draft will be sent to the consultant for his review (approx. 5 days' work).
- 116.4 Lucy Richards (NDP Steering Group) is writing up the Local Landscape Character Assessment report and Cllr Leach is working with Cllr Patton and Charlotte Caldwell to complete the Design Guide.
- 116.5 Cllr Furnish ran through the timescale for the remaining stages (including another round of roadshows within the community), working towards a target of submission to Cornwall Council by Christmas.
- 116.6 The next Steering Group meetings will be held on 23rd October at 7pm at Frogpool Chapel. Cllr Leach agreed to

forward the current draft of the Design Guide to Cllr Patton as he is unable to attend the meeting.

17/117 FROGPOOL CEMETERY & GWENNAP CHURCHYARD

- 117.1 The Council APPROVED a quote dated 02/10/17 from Bernard Kemp & Son for the installation of a standpipe at Frogpool Cemetery. The Clerk will action accordingly.
- 117.2 The Council APPROVED a request by the Cusgarne & Frogpool WI to place a plaque by the Maidenhair fern tree they planted to commemorate the millennium.
- 117.3 Cllr Leach reminded the Council that it will need to consider extending the Cemetery in the future. The Clerk will consider possibilities.
- 117.4 The Clerk has been contacted by the Gwennap Church Warden regarding maintenance in the Churchyard. She has asked the Warden to put their points in writing for the Council to consider. The Council AGREED that it would be good to review the current maintenance contract. The Clerk will forward a copy to the Councillors.

17/118 PUBLIC RIGHTS OF WAY (PROW)/HIGHWAYS/ENVIRONMENT

- 118.1 Cllrs Leach and Hallett have inspected further public rights of way (PROW) and need a system for uploading the survey results and photos. The Clerk is considering different options and will report back to both Councillors.
- 118.2 Cllr Lanyon raised concerns over drones in Wheal Maid Valley. The Clerk was asked to look into what action Cornwall Council is taking over such matters.
- 118.3 Further ramps have been built by bikers at the top of Wheal Maid. The Clerk will contact the biking representative to see what the status is on them creating a formal group.

17/119 SHARED LENGTHSMAN CONCEPT

- 119.1 All Councillors have received a copy of the proposed terms of reference. Chacewater Parish Council are keen to progress with it with Gwennap Parish Council. The Council discussed the benefits of having a shared lengthsmen vs employing a contractor direct. Cllr Leach agrees with the concept of employing a lengthsmen but believes it would be better for the Parish Council to employ its own part time contractor. The Council AGREED that Cllr Furnish (+ one other) should meet with Cllr Knill (Chacewater PC) to discuss a shared lengthsmen in more detail.

17/120 PARISH ROOMS AND PLAYING FIELD

- 120.1 The football club have asked the Parish Council to consider carrying out remedial works to the grass area by the chain to reduce how boggy it can get. The Parish Council accepted that on occasion it can get boggy but agreed that it is not a constant problem. It RESOLVED to keep it under observation and to review it in due course.
- 120.2 The Council APPROVED a permission request from the football club to replace their storage container with one that is slightly longer, providing it does not cover the manhole cover and that they repair any damage caused.
- 120.3 The Council RESOLVED to pay the full cost of £600 for the children's entertainments for the June 2018 Parish Fete (an increase of £100). The Council request that clear signage be displayed advertising that the children's entertainments are free of charge, and that they are provided courtesy of Gwennap Parish Council.
- 120.4 The Councillors discussed whether there is need for a youth club in the parish, and possible ideas for this. The Parish Council will consider and discuss again at another meeting.

17/121 FINANCE

- 121.1 The Council APPROVED the purchase of an 8-seater circular picnic bench for near Frogpool bus shelter for £260.
- 121.2 The quarterly internal audit check to 30/09/17 has been conducted and signed off.
- 121.3 The Quarterly Financial Report for Q2 to 30/09/17 was noted. It had been previously circulated to all Cllrs. It was AGREED that the Parish Council will review how it sets its budget for 2018/19.
- 121.4 Income received since the last meeting: Room hire £390.00, Adverts £37.00, Car boots £8.92 (total £435.92)
- 121.5 The following payments were authorised:

CHEQUE

101510	D.R. Kessell Monumental Mason	Resetting of headstone & associated works	£120.00
BACS	M P Chegwiddden	Contract cutting Oct 2017	£907.20
BACS	Greens (Cornwall) Ltd	Footpath trimming Oct 2017	£150.00
BACS	Mr R Cook	Litter clearing October	£173.23
BACS	Elizabeth Rose Inspections	Annual play equipment inspection	£90.00
BACS	Martin Luck Group	Toner ink	£25.31
BACS	A Gazzard	Playing field duties Oct 2017	£152.10
BACS	Mrs F Barnard	Salary & expenses Oct 2017	£728.65
DD	BT	Phone/broadband service	£108.84
DD	EDF Energy	Electricity supply, Parish Rooms	£148.60
DD	South West Water	Water supply, Parish Rooms	£69.94
DD	South West Water	Water supply, Frogpool Cemetery	£18.86

The meeting closed at 10.00pm

Signed..... Chairman (16th November 2017)