

Gwennap Parish Council

MINUTES OF A MEETING HELD AT THE PARISH ROOMS, PULLA CROSS ON 15th FEBRUARY 2018 at 7.00pm

Present: Cllr Furnish (Chair), Cllr Leach, Cllr Lanyon, Cllr Patton, Cllr Forrest
Apologies: Cllr Hallett, Cllr Pascoe
Also present: Clerk, Cornwall Cllr Kaczmarek, PCSO Fuller

PUBLIC CLINIC

PCSO Fuller presented his annual report on reported crime figures for the cumulative local area (including Penryn, Mylor & surrounding rural villages): 215, and also Gwennap parish (14, including assaults, domestic assaults, burglary, theft, and criminal damage). They have received several complaints about screeching of tyres around the industrial estate. Figures have increased since the previous year, but PCSO Fuller noted that the way crimes are recorded has changed, and that the area he is reporting on is bigger. The Councillors discussed with PCSO Fuller the transparency of reported figures, PCSO Fuller advised that the Parish Council could attend the quarterly Devon & Cornwall Police Force meeting. The Chairman thanked PCSO Fuller who then left the meeting.

17/168 APOLOGIES

Apologies were received and accepted from Cllrs Hallett and Pascoe.

17/169 DECLARATIONS OF INTEREST FOR THIS MEETING

No interests were declared for this meeting.

17/170 CORNWALL COUNCILLOR'S REPORT

Cornwall Cllr Kaczmarek reported that:

- 170.1 An additional £2.5m from Government has meant that Cornwall Council have reduced their proposed Council Tax increase from 5.97% to 4.97%. A vote will be taken on 20th February.
- 170.2 Cornwall Council's Leader Adam Paynter is campaigning for a Fairer Deal for Cornwall, alongside other Councils from the South West who are also seeking fairer funding.
- 170.3 Cornwall Council have voted to reduce the number of electoral divisions from 123 to 87. If adopted this will mean Gwennap parish forming a division with Lanner and Stithians, and St Day/Carharrack and Mount Ambrose forming another division, contrary to objections by Gwennap, St Day and Carharrack Parish Councils, and Cornwall Cllr Kaczmarek himself.
- 170.4 He has received and reported complaints about the level of tree felling taking place at Unity Woods. The Forestry Officer has advised him that the relevant notices were put up. Checks are being made that valid licences are in place for the works.
- 170.5 Flooding at Badger Hill has been reported, Cornwall Council are liaising with the adjacent land owner to agree a satisfactory solution to this problem.
- 170.6 Cornwall Cllr Kaczmarek will be attending a follow up meeting at Wheal Jewel in March, he will forward details of the meeting to the Clerk.
- 170.7 He has received complaints about the number of unofficial events taking place at the Stock Car Race Track. Cornwall Cllr Kaczmarek will contact the lease manager to discuss this and find out how many events the tenant is contractually allowed to hold per year. The Clerk will obtain a list of events from the tenant.
- 170.8 Lanner Parish Council are holding a public meeting on 28th March regarding speeding in the village.
- 170.9 Carharrack have put their Community Speed Watch on hold due to a lack of police resources. St Day's speed watch only went ahead because their PCSO attended on her day off.
- 170.10 He is hosting the St Piran's Quiz Night at the Cornish Arms on 7th March.
- 170.11 The Camborne School of Mines is hosting the 40th International Mining Games on 30th & 31st March, which is a fun event & open to the public.

17/171 MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING

The minutes of January's Parish Council meeting were approved and signed as an accurate record.

17/172 MATTERS ARISING

- 155.7 The Clerk has returned the map and list of highways matters to Cornwall Cllr Kaczmarek for consideration by the Camborne Community Network highways project fund.
- 155.8 The stock pile of glass at United Downs has been reported to Cornwall Council who are investigating, but they advise that concerns be reported to the Environment Agency and the Cornwall Council's Public Health & Protection department. The Clerk will action this.
- 143.3 The Clerk is still awaiting draft code of conduct regarding use of Wheal Maid by bikers.

- 158.4 The Clerk has found a volunteer who is happy to talk to residents at Carn View regarding their use of the bus routes through Gwennap village. The Clerk will action this.
- 139.1 The Community Speed Watch cannot go ahead at present because too few applications have been received. This is disappointing. The Clerk will enquire as to who has returned their form, and which ones are outstanding.
- 164.4 A Youth Group launch event is taking place on 16th February, the Clerk has promoted the event.
- 166.3 A new vacuum cleaner has been purchased for the parish rooms.
- 166.6 Cllr Lanyon has not yet sourced the sections of galvanised pipe for the playing field gates but will action this.
- 166.7 The Clerk has not yet obtained a quote for upgrading the lighting and heating in the parish rooms.
- 146.3 Cllr Lanyon is obtaining quotes for extending the parking area at the parish rooms, he will report back.

17/173 CORRESPONDENCE

- 173.1 A public consultation letter re proposal to change car park charges 2018 off-street parking order was noted.
- 173.2 An email from Cornwall Search & Rescue Team re access to Wheal Maid for training purposes was discussed. The Parish Council AGREED to allow vehicular access, providing they can inform us the dates.
- 173.3 An email from a resident re a complaint against SWW and reporting missing way marker was noted. The Clerk reminded the Parish Council that she had reported the missing way marker to CC in August 2016.
- 173.4 A letter from Cornwall Council re Council Agency Agreement – Street Cleansing 2018/19 was noted. The Council RESOLVED to accept the agreement. The Clerk will action.
- 173.5 A certificate of Registration to 27/01/19, received from the Information Commissioner's office, was noted.
- 173.6 A letter from Natural England re change of contact details re Environmental stewardships was noted.
- 173.7 The Clerk summarised an email and telephone call from Mr Percy, North Coast Cluster Group, re 10% increase in LMP rates. No action required.
- 173.8 An email from Camborne School of Mines re site visit to Wheal Maid on 20th & 23rd February was APPROVED.
- 173.9 A Localism newsletter, re affordable homes (circulated to Cllrs 12/02/18) was noted.
- 173.10 The Wheal Maid inspection report for February 2018 was noted. The Clerk will report an obstruction on the Cornish Way to Cornwall Council.
- 173.11 The litter picking report for February 2018, including a reported increase in the number of dog waste bags in the hedgerows was noted. The Clerk will include a piece about this in the next newsletter.
- 173.12 An email from H Gibson, Plymouth University, re Geothermal United Downs project was noted, and the Parish Council AGREED to invite H Gibson to attend the March meeting.

17/174 PLANNING

Plans for discussion at the meeting:

- PA17/12213 The Stable, Burncoose, Subdivision of existing dwelling to create 2 no. residential dwellings *SUPPORT, defer decision to Listed Building Officer*
- PA17/12214 The Stable, Burncoose, Listed Building consent for PA17/12213, *SUPPORT, defer decision to Listed Building Officer*
- PA18/00263 Engine House, Point Mills, Bissoe, Demolish existing timber storage shed and replace with storage shed. *SUPPORT but support concerns expressed by WHS and request they be addressed*
- PA18/00411 Ryecroft, Trehaddle, Cusgarne, Erection of dwelling and garage *OBJECT insufficient and conflicting information*

Decision Notices received from Cornwall Council:

- PA17/09940 Geothermal Engineering, Unit 3 United Downs Ind Estate, Modification of main site entrance splay, provision of additional parking area and office accommodation and formation of temporary access track *APPROVED*
- PA17/05506 LTC, Unit 1 United Downs Ind Est, New site access road onto United Road *APPROVED*
- PA17/01520/PREAPP Woodgrove House, Race Hill Bissoe, TR4 8RH Pre-application advice for conversion of garage and store to detached dwelling *PRE-APP NOT SUPPORTED*
- PA17/07925 Land at Higher Goongumpas Lane, Application for a Lawful Development Certificate for existing use to store materials/machinery *GRANTED (CAADs and LUs only)* The Chairman will draft a letter to Phil Mason objecting to the decision.

17/175 REPORTS ON EXTERNAL MEETINGS ATTENDED

- 175.1 Cllrs Patton, Hallett and the Clerk met with Young People Cornwall on 22nd January and agreed to launch the youth group at an afternoon event on 16th February, with the weekly sessions starting on 23rd February. Two groups will run, one for 8-12 year olds and one for 13-18 year olds. Cllr Patton spoke with someone associated with the youth group at Blackwater who spoke very favourably of YPC and their youth group.
- 175.2 Cllr Patton and the Clerk attended the Gwennap Parish Playing Field Association meeting on 8th February. Profit figures for the car boot 2017 season were lower than the previous year, it was agreed that this was due to poor weather for a few car boots. Discussions had taken place regarding providing opportunities for young members of the parish to get involved in helping at the car boots. It had been agreed that the Clerk will advertise this and keep a record of any expressions of interest.
- 175.3 Cllr Leach attended the fete committee meeting, plans for the 2018 fete are progressing, nothing to report.

- 175.4 Cllrs Leach and Hallett attended the Countryside Access Forum. He discussed the need to understand the proposed changes to the Definitive Map, and what modifications Gwennap Parish Council might need to make. The Clerk will request more information from the Countryside Access Team.
- 175.5 Cllrs Leach, Lanyon and Hallett attended a meeting with Cllr Knill of Chacewater Parish Council on 25th January to discuss the Shared Lengthsman concept. A 50/50 split between the two parishes is proposed. All Councillors agreed to review the draft terms of reference previously circulated by the Clerk, for discussion at March's meeting.
- 175.6 Cllr Lanyon attended the SUEZ Community Liaison Group meeting on 23rd January. SUEZ have entered the last phase of work, around the entrance area. He had requested that local contractors be used.
- 175.7 Cllrs Leach, Forrest and the Clerk attended the second meeting of the Community Land Trust Steering Group, see the next item for further information.

17/176 COMMUNITY LAND TRUST (CLT)

- 176.1 Cllr Leach reported on the second meeting of the Community Land Trust Steering Group which had gone well. A first phase grant application has been submitted and an early Mission Statement has been drafted (Cllr Leach agreed to make sure it refers to truly affordable housing, to be in line with the wording of the NDP). It was agreed that the Mission Statement may change over time as the project evolves.
- 176.2 The Clerk requested permission to register with the National Community Land Trust Network for £49, to gain access to free support, advice and guidance. This was APPROVED, the Clerk will action.
- 176.3 The Council discussed whether to open a bank account for the CLT Steering Group. It was decided not to do that at this early stage, but to record any income or expenditure in the Parish Council's accounts.
- 176.4 Since the meeting a voluntary Secretary has been found to clerk the meetings and carry out administrative duties or enquiries between meetings. The Clerk will forward relevant information to the Secretary.
- 176.5 It was agreed that members of the CLT Steering Group will attend the NDP Roadshows to talk about the project and answer questions. It will also be a good way to put 'feelers' out for any possible land opportunities.
- 176.6 The next meeting will be after the NDP Roadshow
- 176.7 The Clerk will write a piece about the CLT for the next issue of the Parish Newsletter.

17/177 CUSGARNE SCHOOL VOID

- 177.1 The Council discussed two quotes for excavating the ground in the void underneath the school and laying a new insulated slab floor. These are higher than £5,000 the Parish Council had allocated out of 2017/18 S137 funding.
- 177.2 Cllr Furnish and the Clerk are hoping to meet with the Acting Head of School and the Estates Manager of Aspire MAT, week commencing 19th or 26th February to formally discuss the Parish Council's relationship with the school, and its involvement in projects that would benefit the school and wider community.

17/178 WHEAL MAID

- 178.1 The Parish Council RESOLVED to register Wheal Maid as a Right to Roam open access land. The Clerk will contact Mr Henderson of Cornwall Council for further information about the process of doing it. Cllr Furnish agreed to draw out 'zones' on a map.
- 178.2 The Clerk is still awaiting a draft code of conduct and signage designs for Wheal Maid, from Mr Henderson.

17/179 SHARED LENGTHSMAN CONCEPT

- 179.1 This item was discussed under meetings attended, Minute Ref 175.5.

17/180 GWENNAP CHURCHYARD

- 180.1 Cllr Leach briefed the Parish Council on his research and conclusions about the history of ownership and management of Gwennap Churchyard. It appears that a similar investigation was carried out some 30 years ago. It would seem that the northern section of the churchyard is parish land, i.e. does not belong to the Church, because of that when it was full (1949) the Church couldn't serve a notice upon Carrick District Council to take it over. The southern section is consecrated land, but Cllr Leach can find no record of a notice having been served to close the churchyard.
- 180.2 It was AGREED that Cllr Leach and the Clerk will send a letter to the Diocese to seek confirmation as to whether the churchyard was ever formally closed and therefore no new burials can take place. The Parish Council also wish to enquire about the Diocese's long-term plan for the Church and churchyard.
- 180.3 The Clerk will write to Mr Richard Moore of the Cornwall Wildlife Trust to see what practical input they can provide.
- 180.4 It was agreed that the Parish Council should clarify and review its grass cutting policy for the churchyard.
- 180.5 The Clerk agreed to ask the Church Warden for a list of any reserved vacant plots/future burials. She will also request that no more planting take place without first seeking permission from the Parish Council.
- 180.6 The Chairman (KF) proposed he speak with the Church Warden to update him on the Council's position.

17/181 NEIGHBOURHOOD DEVELOPMENT PLAN UPDATE

- 181.1 The Council still awaits completion of the SEA screening (Strategic Environmental Assessment), the Clerk

will follow this up.

- 181.2 The Design Guide should be complete within two weeks. The Clerk will seek an update on progress with the LLCA report.
- 181.3 The Council discussed the proposed format of the NDP Roadshows, and the necessary preparation work. It was agreed that Cllr Furnish should seek help with this work from the NDP Steering Group.
- 181.4 The financial report was submitted to Groundworks UK following return of unspent grant monies.

17/182 GROW NATURE SEED FUND

It was agreed that Cllr Furnish will investigate this and report back.

17/183 PUBLIC RIGHTS OF WAY(PROW)/HIGHWAYS/ENVIRONMENT

- 183.1 The Council discussed a quote received from Enviro Weed Control for carrying out a new weed control system in the parish, as provided by the Clerk. The Parish Council RESOLVED to carry out a 12-month trial starting in April 2018. At the end of the 12 months the Parish Council will review the trial and put the service out to tender. The Clerk will instruct Enviro Weed Control. Cllr Furnish will contact the current contractor to advise him. The Clerk will confirm in writing and request that he not carry out any weed spraying until further notice.

17/184 PARISH ROOMS AND PLAYING FIELD

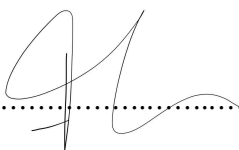
- 184.1 The Clerk has advised the football club to notify her if they wish to have the pitch fertilized this year.
- 184.2 The Clerk reported on information she had obtained about film clubs and film licences. The costs appear expensive. The Clerk will contact the local film clubs to seek their advice/experience.

17/185 FINANCE

- 185.1 The Clerk advised that her printer requires replacing. The Council authorised the Clerk to purchase a new all-in-one printer, up to a value of £150.
- 185.2 The quarterly internal audit to 31st December 2017 was carried out by Cllr Forrest on 21st January.
- 185.3 Income received since the last meeting: Wheal Maid Stewardship Grant advance payment £4,981.50, Room hire £92.00, Burial £90.00, (total £5,163.50)
- 185.4 The following payments were authorised:

DD	EDF Energy	Final electricity bill to 08/01/18	293.32
Cheque	Cornwall Council	Small Society lotteries licence	20.00
BACS	Bartlett	Annual Maintenance Contract	144.00
BACS	A Gazzard	Playing field duties	147.88
BACS	Mr R Cook	Litter clearing round Feb 2018	177.45
BACS	M P Chegwidden	Contract cutting Feb 2018	892.80
BACS	Mrs F Barnard	Salary & expenses Feb 2018	752.70
<i>Total BACS/DD payments authorised</i>			<u>£2,428.15</u>

The meeting closed at 9.45pm

Signed.......... Chairman (15th March 2018)