

MINUTES OF THE ANNUAL MEETING OF  
**GWENNAP PARISH COUNCIL**  
HELD AT THE PARISH ROOMS, PULLA CROSS ON  
16<sup>th</sup> MAY 2019 at 7.00pm



Present: Cllr Furnish (Chair), Cllr Leach, Cllr Lanyon, Cllr Patton, Cllr Forrest, Cllr Hallett, Cllr Pascoe  
Apologies: None, all present  
Also present: Clerk; Cornwall Cllr Kaczmarek; Mr & Mrs De Labat; Mr Shearer; Ms Chenoweth; Mr Galligan (Enviro Weed Control); Mr Reburn; Mr Davies; Mrs Diment.

**19/021 ELECTION OF CHAIR & VICE CHAIR FOR THE PARISH COUNCIL FOR 2019-20**

The Council unanimously RESOLVED to re-elect Cllr Furnish as Chair and Cllr Leach as Vice Chair for 2019-20.

**PUBLIC CLINIC**

- Mrs De Labat updated the Parish Council on work on Treferne Farm, Trehaddle, including improvements to the access. Future work includes Cornish hedging, erection of a barn (planning permission obtained) and reinstating and planting trees and hedges through Countryside Stewardship funding.
- Mr Shearer spoke about concerns he has about the significant landscaping and infrastructure taking place at the bottom of the hill at Fernsplatt. Cllr Furnish advised that he had spoken to the land owner who reported that he is creating a registered caravan site through the Caravan Club and that he has the necessary consents to bring in the hardcore etc. The matter has been referred to Cornwall Council to investigate and make sure that due procedures are being followed. Mr Shearer is surprised that work is permitted to continue while the investigation is ongoing. The Clerk will follow this up.
- Ms Chenoweth spoke in support of her application PA19/03854 which seeks to replace a building that is already there. She reminded the Parish Council that two other plots in the immediate vicinity have obtained permission to build.
- Mr Galligan (Enviro Weed Control) gave a report following the end of the 12-month trial of weed and moss control in the parish. 2018/19 saw all weather extremes which was challenging but treatment had the desired effect in a short space of time. A number of parishioners made enquiries while he was treating areas, after a discussion with them they were reassured that the method of treatment was safe, sustainable and environmentally friendly. The system used is in line with the global move away from chemical treatments and has a wide range of applications.
- Mr Reburn (local resident) spoke to the Council about the disproportionate rate of development in Trehaddle in the last 3 years compared to elsewhere in the parish. His objection is primarily to the lack of infrastructure to support the rate of development rather than what has been built (on the whole, although the design of some approved applications is not in keeping with the local area). Major problems include insufficient passing places for the volume of traffic that now uses the road, drainage & sewerage issues, and regular power cuts due to the increased number of houses that are not accounted for on the grid – three years ago Western Power advised that the transformer needed upgrading and it still has not been done and the problem has worsened because of the additional dwellings and drain on the grid.
- Mr Davies seconded Mr Reburn's frustrations but said that the responsibility lies with Cornwall Council as the deciding authority; they need to get a firmer control on what is being built and ensuring that sufficient infrastructure is in place to support demand. Cllr Furnish explained that these frustrations demonstrate the importance of the Neighbourhood Development Plan which, if adopted at referendum, would become a statutory document in the planning process.
- Mrs Diment spoke in support of her application PA19/03087, she explained that the development had been redesigned in response to comments from the Parish Council during the outline application stage. The design and scale are in proportion with the size of the plot and natural slate and stone will be used to reflect the character of the local area. Other details have been designed to compliment neighbouring properties (e.g. roof pitch) and amenity spaces. They are intending to live in one of the properties and become part of the community. Mrs Diment answered questions from Cllr Pascoe about possible environmental and sustainability qualities of the development.

**19/022 APOLOGIES** None, all Cllrs present.

**19/023 DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS AND ANY OTHER SIGNIFICANT INTEREST** Cllrs whose interests have changed since the last annual declaration were asked to contact the Clerk to declare their DPI/DSI.

**19/024 CORNWALL COUNCILLOR KACZMAREK'S REPORT**

- In response to comments made in the public clinic, Cllr Kaczmarek reminded those present that there are strict planning guidelines in place that CC have to comply with. There has to be reasonable grounds to refuse an application.
- A recent meeting with a Senior Environmental Health Officer about abandoned caravans was positive, and action is being taken, including working with the police and possibly seeking to get legislation changed.
- Investigations by the Environment Protection department into field spraying are ongoing.
- The Royal Visit by HRH the Princess Royal to the United Downs Geothermal project site was very successful

and a positive accolade for the team.

- Discussions re leasing of a bund at United Downs Industrial Estate are ongoing between CC and a tenant.
- Wheal Jewel - incidents of anti-social behaviour have increased in the last 3 weeks due to 3 families coming onto site without permission. Further disruption and damage to land and property caused by horses escaping.
- Planning permission has been applied for to extend the operating time of United Downs HWRC by 4 years. This is due to a delay in work at HWRC's at Dudnace Lane and Truro.
- Investigations into retrospective work at Chenhale Farm are ongoing by Enforcement and Environment Agency.
- The Gwennap Street Market was very well attended and a super event.

### **19/025 MINUTES OF PREVIOUS MEETING**

The Minutes of the April meeting of the Parish Council were approved and signed as an accurate record.

### **19/026 MATTERS ARISING – REPORT BY THE CLERK**

18/196.5 Replacement of two footpath signs will be carried out in the coming week(s).

220.5 The three new bins have been installed at Pulla Cross bus shelter, Cusgarne Hill & Gwennap Church carpark.

223.1 Hire of a skip to remove the remaining play mats and waste material from the play park – outstanding.

EN18/01376 Chenhale Farm, Carharrack - Cllr Lanyon noted that waste material was also imported to create the parking area on site.

Enforcement cases – the Council gave Cllr Furnish approval to submit a Freedom of Information request to CC.

19/007.10 – Clerk to action the Pensions Regulator letter in light of the Internal Audit Report.

19/008.2 – tree survey of trees at the playing field – outstanding

19/015.6 The deadline for additions or changes to the Definitive Footpath Map is January 2026.

19/015.8 Railway sets to be installed at Greensplatt to prevent vehicles parking on edge of verge - outstanding.

19/016.1 Six locations have now been approved for positioning of the Mobile Speed Activated Sign. Cllrs agreed they would prefer to have sole ownership and use of one unit rather than shared use of two.

19/016.2 Changes were made to the temporary lights at Greensplatt soon after it was reported.

19/018.7 Cllrs agreed they were happy to grant permission for a mobile caterer to pitch up at the playing field, except for on Tuesday mornings and Carboot Sales.

### **19/027 PLANNING**

#### **a) To receive and comment on planning applications:**

**PA19/02575** Poppins Respite Centre, Gwennap To decommission existing septic tank and install new drainage diverting water. *SUPPORT.*

**PA19/03087** Ryecroft, Trehaddle Application for approval of reserved matters, following PA18/09678, erection of two dwellings and associated works. *Decision deferred until Cllrs can meet with architect and applicant to discuss the proposed design. Deadline for comments 28<sup>th</sup> May.*

**PA19/03597** The Homestead, Lower Goongumpas Lane Proposed subdivision of existing dwelling to form 2no. dwellings. *SUPPORT but encourage applicant to consider renewable energy sources if upgrading the heating system.*

**PA19/03788** United Mines Landfill Site, Submission of details, variation of condition 1 of PA14/08286 *SUPPORT*

**PA19/03854** The Lodge, Sues Field, Sparry Lane Outline planning application (with all matters reserved) for the replacement of existing building with certificate of lawfulness with a single dwellinghouse. *SUPPORT but encourage the applicant to read the NDP Design Guide & consult with public/neighbors.*

#### **b) For info only (i.e. not for consultee consultation):**

PA19/02930 Goon Farm, Lower Goongumpas Prior approval for change of use from cow shed to dwellings

PA169/01062/PREAPP Burncoose & South Down Nursery Historic Buildings Advice pre-application advice for erection of glazed extension to existing nursery building

#### **c) To receive and comment on planning applications received too late to be included on agenda**

**PA19/02397** Field at Poldice, Agricultural machinery storage building and 2 stables *Defer to June meeting.*

#### **d) To note planning decisions**

**PA19/02658** Cusgarne House, Discharge of conditions three for application number PA19/00081 *S52/S106 and discharge of condition apps*

**PA19/02393** Penventon Quarry, Treviskey Discharge of condition 7 in respect of PA15/02995 *Disch of cond not all conditions agreed*

**PA19/02061** Gwella Barn, Crofthandy Proposed domestic garage - amendment to garage previously approved PA18/01694. *APPROVED with conditions*

**PA19/01634** Chy An Areth, Point Mills Demolition of porch, removing flat roof to kitchen & bed3 & replace with pitched roof; removing glazed conservatory & replacing with pitched tile roof. *APPROVED with conditions*

**PA19/01704** Land east of Hillside, Trehaddle Prior approval – details for proposed road (unsealed track crossing farmland) *APPROVED with statutory/one condition only*

**PA18/08930** Samsfield Farm, Sparry Bottom Lane, Construction of replacement dwelling with detached garage (amendments to position & design of dwelling approved under decision PA14/11425) *APPROVED with conditions*

**PA19/00679/PREAPP** Pencoose Farm, Burncoose, Gwennap Pre-application advice for conversion of outbuildings to dwelling *Advice given*

**e) Update on any ongoing planning enforcements**

- EN18/01533 Wood Yard, Poldory, St Day Alleged siting of 1-2 caravans for residential use. *Stage 4 ongoing*
- EN17/01005 Land north of Lower Tolgullow Vean Farm, Poldice Land being used as a landfill site. *Stage 4 ongoing*
- EN18/01056 Land Adj To White Cottage Wheal Clifford Alleged siting of caravans for residential use and groundworks. *Stage 4 ongoing.*
- EN18/01376 Chenhale Farm, Carharrack Alleged large quantities of material being deposited for construction of an outdoor sand school for equestrian use at. *Step 6 – breach identified, working to find an appropriate outcome.*
- EN18/02150 Land south of Unity House, Little Beside Alleged tipping of soil and rubble in field and causing surface water drainage issues. *Stage 4 ongoing.*
- EN19/00054 Land NE of Rose Villa, Bissoe Valley, Bissoe Alleged engineering operations and formation of an access to include large gateway. *Stage 4 ongoing.*

**f) To note planning appeals or inquiries** None

**g) To report any planning problems or possible breaches** None

**19/028 CORRESPONDENCE**

- 028.1 Copy of letter from Cornwall Cllr Ian Thomas to Cornwall Cllr Sue James giving his support of the MVRG's four point plan to tackle unauthorised motor vehicles on public rights of way. *Noted.*
- 028.2 Email from S Isaacs ref PA19/02350 (Poldice Equestrian Centre). *Noted. Reply already sent by Clerk.*
- 028.3 Email from N Isaacs ref PA19/02350 (Poldice Equestrian Centre). *Noted. Reply already sent by Clerk.*
- 028.4 Permission request (L Newsome), to take small samples from Wheal Maid for a MSc project. *Approved.*
- 028.5 Invitation to Cornwall Community Celebration Ceremony, 10<sup>th</sup> October, 7pm and nomination form. *Noted.*
- 028.6 Planning Application Consultations document dated 02/05/19 (*circulated to Cllrs 09/05/19*)
- 028.7 Letter from Cornwall Council Public Protection ref renewal of the Public Spaces Protection Orders relating to Cornwall's seasonal dogs on beaches restrictions. *Noted.*
- 028.8 Invitation to St Day & Traveller Women's Group Open Day at the Teyluva Centre 19<sup>th</sup> June 10-12.30. *Noted. Cllr Furnish & the Clerk to attend, all other Cllrs also welcome to attend.*
- 028.9 Details regarding VE Day 75<sup>th</sup> Anniversary national activities 8<sup>th</sup>-10<sup>th</sup> May 2020. *Clerk to email to Cllrs. An event could be arranged by the community.*

**19/029 COUNCILLORS ATTENDANCE 2018-19**

Cllr Furnish 11/12, Cllr Leach 9/12, Cllr Lanyon 9/12, Cllr Patton 10/12, Cllr Forrest 9/12, Cllr Hallett 11/12, Cllr Pascoe 8/12, Cornwall Cllr Kaczmarek 9/12.

**19/030 REPRESENTATION ON EXTERNAL GROUPS 2019-20**

Mining Villages Regeneration Group (MVRG) – Cllrs Furnish & Forrest & the Clerk  
Geothermal Community Liaison Group (GCLG) – Cllrs Furnish & Lanyon & the Clerk  
Cornwall For Change – Cllr Lanyon  
CPIR Community Network Panel – Cllrs Furnish & Lanyon  
Gwennap Parish Playing field Association (GPPA) – Cllrs Leach, Patton & Hallett & the Clerk  
Community Fete Committee – Cllr Leach & the Clerk  
Joint Parish Illegal Use of Footpaths – Cllrs Furnish & Leach

**REPRESENTATION ON INTERNAL GROUPS 2019-20**

Quarterly Internal Audit – Cllr Forrest  
Monthly Wheal Maid Inspection - Cllr Furnish  
Parish rooms, playing field & playpark – Cllrs Leach & Hallett & the Clerk  
Footpaths – Cllrs Leach & Hallett  
Frogpool Cemetery & Gwennap Churchyard – Cllrs Furnish, Leach, Hallett & Pascoe  
Sustainability Working Group – Cllrs Hallett, Patton, Pascoe  
CLT Housing Working Group – Cllrs Furnish, Leach, Lanyon, Forrest & Pascoe  
Community Transport Scheme (CTS) – Cllrs Leach, Furnish, Patton & Hallett  
Cusgarne Primary School, shared community space – Cllrs Furnish & Leach & the Clerk

**19/031 REVIEW OF PROCEDURES AND POLICIES** The Council resolved that no changes were required to the following policies - Code of Conduct, Financial Regulations, Standing Orders, Risk Assessment, Privacy Policy, Grant Policy. The Council is satisfied that its Risk Management arrangements are satisfactory. Policies to be reviewed again May 2020.

**19/032 REVIEW OF INVENTORY OF LAND AND ASSETS** The Council reviewed the inventory and is satisfied that it represents a comprehensive list of Parish Council land and assets.

### **19/033 REPORTS ON EXTERNAL MEETINGS ATTENDED**

- 033.1 Cllrs Furnish and Forrest updated the Council on a recent MVRG meeting.
- 033.2 Cllr Forrest attended a Highways Engagement workshop that gave interesting insight into challenges faced (budgetary/financial vs defects requiring action), action and improvements being made and plans for the future to streamline systems to maximise efficiency of resources and service provided.
- 033.3 Cllrs Leach & Hallett attended a meeting regarding the launch of a Repair Workshop.
- 033.4 Cllr Leach attended a meeting regarding Unity Woods (synopsis of the meeting emailed to Cllrs by GL)
- 033.5 Cllr Leach & the Clerk attended the Royal visit at the United Downs Geothermal project site.
- 033.6 Cllr Furnish has attended the Cornish Arms weekly during the 6-week consultation period, to answer questions.

### **19/034 INTERNAL WORKING GROUPS REPORTS**

- 034.1 Neighbourhood Development Plan – public consultation closed today (16<sup>th</sup> May). Some comments received, including one group objection from residents of Trehaddle. The plan will now be forwarded to a chosen planning inspector for review. Any proposed changes will be notified to the Parish Council, and the NDP Steering Group will need to discuss whether to adopt the changes or not. It is anticipated that the referendum will be in Nov/Dec 2019.
- 034.2 CLT Housing Working Group - Cllr Furnish met with Cornwall CLT regarding a possible land opportunity.
- 034.3 Community Transport Scheme - Cllr Leach has completed his driver training for the Feock CTS so is now one of the scheme's volunteer drivers. This will give invaluable insight for our own parish CTS.
- 034.4 Sustainability Working Group - Cllrs Patton & Hallett have held two meetings and written the Environment & Climate Emergency Policy Draft 1 (circulated to Cllrs on 11<sup>th</sup> May). Cllrs agreed to email comments to Cllr Patton. 'Final' policy draft to be formally adopted at next meeting, subject to approval. Cllr Hallett to put together an Action Plan (short term gains and longer-term plans for carbon neutrality and long-term sustainability). Sustainability Working Group to feature regular updates in the newsletter.

### **19/035 UNITED DOWNS DEEP GEOTHERMAL ENERGY PROJECT UPDATE**

- 035.1 The Clerk read a progress update. Drilling of UD-1 was completed on 23<sup>rd</sup> April at a depth of 5,275m. The drilling rig was then skidded and drilling of UD-2 commenced on 11<sup>th</sup> May; at 12.15pm on 16<sup>th</sup> May UD-2 was at a depth of 406m. It is hoped UD-2 will be completed by the end of June. Microseismic monitoring continues to collect background data. The Education programme is continuing well with primary and secondary schools across the county, and involvement with the Cornwall STEM programme. Public drop-in sessions continue to take place each month and are always very well attended. The second round of their Community Fund is now open for applications until 31<sup>st</sup> July, info at Cornwall Community Foundation.

### **19/036 TO CONSIDER AND DECIDE UPON GRANT APPLICATION RECEIVED**

- 036.1 The Parish Council discussed a grant application received from CFS Fibreglass for a defibrillator to be installed at United Downs Industrial Estate. The Council APPROVED the application. Grant Ref 19/GPCGRANT02.

### **19/037 BOUNDARY REVIEW**

- 037.1 The Parish Council discussed a letter received from St Day Parish Council regarding their proposed alteration to the St Day/Gwennap parish boundary (specifically around the St Day Rugby Field). The Council AGREED that it would be more appropriate for St Day Rugby Field to fall within St Day Parish and therefore RESOLVED that it would accept such an amendment to the parish boundary. Cllrs also discussed other locations at which the parish boundary might be re-drawn, for example the Gwennap/Carharrack parish boundary. The Clerk will reply to St Day Parish Council and email Carharrack Parish Council to propose requesting the boundary change.

### **19/038 PUBLIC RIGHTS OF WAY (PROW) / OPEN SPACES / ENVIRONMENT**

- 038.1 The monthly Wheal Maid inspection report was noted. One new sign has been damaged but is still legible.
- 038.2 Campaign to Protect Rural England & Tree Warden update (Cllr Hallett) – none.
- 038.3 'Green Gwennap' – ref. combating climate change by planting trees across the parish – deferred to next meeting.
- 038.4 'Grow Nature Funding' - Cllrs to look into and discuss at next meeting.
- 038.5 The Council RESOLVED to appoint Enviro Weed Control to treat the weeds and moss across the parish for an extended 2-year trial commencing May 2019, in order that it can fully test the effectiveness of the system after prolonged treatment.
- 038.6 Cllr Lanyon reported that gates are closing off the PROW bridleway at Crofthandy, and that the missing bridleway sign needs to be reinstated.

### 19/039 HIGHWAYS

- 039.1 The Council discussed a request by a parishioner for the speed limit at Little Beside to be reduced to 30mph, and for CC to fulfil its promise to paint markings where the PROW cross the road. Cllrs supported this idea and instructed the Clerk to make enquiries/action.
- 039.2 The speed of traffic through Crofthandy was discussed, following comments received from a parishioner. Speed surveys carried out have not, historically, demonstrated a significant speeding problem on this road, therefore it was agreed that CC would not support deployment of another survey or implementation of traffic calming methods. The Clerk advised that this location has been approved for the Parish Council's mobile speed activated sign which should have a positive impact on traffic speed.
- 039.3 Cllr Furnish has requested information from St Newlyn East Parish Council re. their virtual pavements.

### 19/040 GWENNAP CHURCHYARD / FROGPOOL CEMETERY

- 040.1 The Clerk is still awaiting a revised Grass Cutting Agreement for Gwennap Churchyard, to include Cornwall Council's responsibility for safety risk for the headstones, trees and boundary wall, i.e. safety management and rectification of issues.
- 040.2 Councillors provisionally approved the draft Gwennap Churchyard policy prepared by Cllr Leach. Cllr Leach to forward the draft policy to the Church Warden and Secretary of the Parochial Church Council for comment.
- 040.3 Clerk to investigate the Grow Nature Funding.

### 19/041 PARISH ROOMS AND PLAYING FIELD

- 041.1 The Clerk is awaiting the monthly play park inspection. The Council APPROVED the revised quotation dated 09/05/19 for the monthly inspection, due to the increased items of play equipment.
- 041.2 Cllrs approved a proposal to share the cost of cutting back the trees overhanging The Cottage, as per quote received from Naturally Green dated 26/03/19. Clerk to action.
- 041.3 The Clerk advised the Council that Cornwall Council have agreed to add the parish rooms/playing field to the weekly household waste and recycling collections, starting immediately.

### 19/042 FINANCE

- 042.1 The Council RESOLVED to maintain its fees at the current rates (burial, parish room hire, football field & facilities, newsletter advertising) for another year. To be reviewed again May 2020.
- 042.2 The Council noted the End of Year 2018/19 Financial Report. Cllrs to email any queries to Clerk.
- 042.3 The Council noted the Independent Internal Audit Report for 2018/19 and the matters requiring action.
- 042.4 The Annual Governance Statement 2018/19 was approved by the Council and signed by the Chairman & Clerk.
- 042.5 The Accounting Statements 2018/19 were approved by the Council and signed by the Chairman & Clerk.
- 042.6 Income received since the last meeting: Room hire £635, Football Club annual rent £260, Burials £250, Playpark donation £40, VAT reclaim to 31/03/19 £10,777.40, Rural Payments Agency £1,660.50 (total £13,622.90)
- 042.7 May's petty cash spend of £35.99 was noted. Transfer of £200 to the petty cash account was approved.
- 042.8 The following payments were authorised:

29/04/2019	DD	BT	Broadband and phone line rental	112.44
16/05/2019	BACS	Mr R Hallett	Litter picking Apr-May	146.74
16/05/2019	BACS	Mr A Collins	Litter picking Apr-May	80.10
16/05/2019	BACS	Enviro Weed Control	Weed clearance, Trelawney bus shelter	20.00
16/05/2019	BACS	A Gazzard	Playing field duties May	197.99
16/05/2019	BACS	Hudson Accounting Ltd	2018/19 Year End Internal Audit	200.00
16/05/2019	BACS	Cornwall Council	Printing costs Newsletter Spring 2019	358.96
16/05/2019	BACS	M P Chegwidden	Contract cutting May 2019	1,842.00
		Morley Penrose Funeral		
16/05/2019	BACS	Directors	10no grave markers	80.00
16/05/2019	BACS	Mrs F Barnard	Salary & expenses May	960.50
16/05/2019	BACS	Wybone Ltd	3 no. 50l litter bins & fixings	275.11
				<hr/>
				<b>£4,273.84</b>

### 19/043 ANY OTHER BUSINESS / MATTERS TO CARRY FORWARD TO NEXT MEETING

- 220.1 Environment & Climate Emergency Policy
- 220.2 'Green Gwennap' and 'Grow Nature Funding'

The meeting closed at 10.20pm

Signed.....  ..... Chairman (20<sup>th</sup> June 2019)