



## INTERIM AGENDA FOR THE ANNUAL MEETING OF GWENNAP PARISH COUNCIL

I hereby give you notice that a meeting of Gwennap Parish Council will be held on **Thursday 17<sup>th</sup> May 2018** at the Parish Rooms, Richard Jory Playing Field, Pulla Cross commencing promptly at 7.00pm. All members of the Council are hereby summoned to attend, to consider and resolve upon the business to be transacted at the meeting as set out below. Members of the public can speak in the Public Clinic, starting at 7.00pm (item 3 on the agenda)

Date: 11<sup>th</sup> May 2018

Mrs Fiona Barnard..... (Clerk to the Council)

1. **Election of Chair and Vice Chair of the Parish Council**
2. **Apologies**
3. **Public Clinic – 30 minutes max**
4. **Declaration of Interests**
5. **Cornwall Councillor's report** – Cornwall Councillor Kaczmarek
6. **To sign minutes as correct for the monthly meeting of April 2018**
7. **Matters arising** Clerks report on matters arising from the last meeting
8. **Planning**
  - a) **To receive and comment on planning applications:**

PA18/03106 Mr & Mrs Withey, Land south of Grey Stones, Cusgarne, Outline Application for a sustainable infill dwelling with formation of emergency access and layout

PA18/03961 Mrs De Labat, Land adj. Hillside Cottage, Trehaddle, Outline planning permission with all matters reserved for erection of a two storey dwelling

PA18/03666 Mr & Mrs Penna, South Tresamble Farm, Tresamble, Prior Notification for proposed agricultural building (*For info only, Parish Council not a formal Consultee*)

b) **To receive and comment on planning applications received too late to be included on agenda**

c) **To note planning decisions**

PA18/00785/PREAPP, Broomstick Cottage, Coombe, Cusgarne, Pre-application advice to add a small conservatory to existing garage and turn it into living accommodation. Closed – Advice given

PA18/02928 Cascadden House, Stithians, To renovate existing cast iron guttering and install ogee style imitation cast iron guttering. *APPROVED.*

PA18/02657 Jesmond Farm, Frogpool, First floor extension to form accommodation for dependent elderly relative. Proposed Juliet balcony on north and south elevations. *APPROVED.*

PA18/02431 Point Villa, Point Mills, Proposed 1<sup>st</sup> floor extension, alterations & retractable canopy. *APPROVED.*

d) **Update on any ongoing planning enforcements**

e) **To note planning appeals or inquiries**



**f) To report any planning problems or possible breaches**

Potential planning breach at Cusvey/Wheal Clifford

**9. Correspondence**

**10. Councillors attendance for 2017/18**

**11. Representation on external groups**

**12. Representation on internal working groups**

**13. Review of procedures and policies** (Code of Conduct, Financial Regulations, Standing Orders, Risk Assessment)

**14. Review of inventory of land and assets**

**15. Report on any external meetings attended**

**16. Neighbourhood Development Plan** Update on progress and NDP Roadshows

**17. Membership of Local Council support Group**

**18. General Data Protection Regulation and Data Protection Officer** Update

**19. Shared Lengthsman**

**20. Public Rights of Way/Open spaces/Environment** Highlight matters to report to authorities/report on matters

**21. Highways** To highlight matters to report to appropriate authority or report on matters

**22. Cemetery/Churchyard** To report on any matters needing attention

**23. Parish rooms & Playing Field** To highlight matters needing attention or requiring discussion

**24. Finance:**

- a) Independent Internal Audit Report for 2017/18
- b) To agree and sign the Annual Governance Statement 2017/18
- c) To agree and sign the Accounting Statements 2017/18
- d) Review of fees (burial, parish rooms hire rates, football field & facilities)
- e) To note income since last meeting
- f) To authorise cheques/BACS/DD payments for invoices received
- g) To note petty cash spend and authorise petty cash transfer

**25. Dates of meetings for 2018/19**

**26. Items to carry forward/for next agenda**

**27. Date of next meeting** Thursday 21<sup>st</sup> June 2018 at 7pm