



# GWENNAP PARISH COUNCIL MINUTES

Minutes of the Ordinary Parish Council Meeting held on Wednesday 8th November 2023, 7pm

In attendance: Cllr Richard Williams {Chair} (RW), Cllr Greg Foxwell {Vice Chair} (GF), Cllr Steve Trelease (ST), Cllr Andi Freeman (AF), Cllr Julian Hughes {JH} Chris Ring {Parish Clerk} (PC).  
A member of the public was in attendance

**1. Apologies for absence** were received from Cllr Lynn Begley {LB} and Cllr Veryan Pascoe-Edward {VPE}.

**2. No Declarations of interest** were received.

**3. Public Session:**

Pelean Cross: Cllr Darren Willcocks from Ponsanooth Parish Council gave a short presentation on the traffic concerns at Pelean Cross. There is a Working Group collecting data for the purpose of creating a workable solution. Councillors agreed to be kept informed and AF will attend future meetings of the group when she can. RW thanked Cllr Darren Willcocks for attending.

RW welcomed Cllr Julian Hughes to his first meeting.

4. To receive the monthly report from Cornwall Councillor John Thomas MBE: No report was received.

5. It was PROPOSED by RW, SECONDED by GF and RESOLVED that the minutes of the Parish Council meeting of 10th October 2023 be approved as a correct record. RW signed the approved minutes of that meeting.

6. Matters arising from the minutes.

The MVRG had organised scythe training and it was confirmed that a parish resident would attend. The Clerk was in discussion with Cormac regarding a PROW in Trehaddle. A meeting with CORMAC was scheduled. The Youth club had now closed. The Council hoped that this was temporary and that it could start again in the future.

7. Correspondence:

Affordable Housing: RW will be attending a meeting next week with CCLT to receive an update on the scheme in Gwennap. RW confirmed that the site in Frogpool which has permission in principle for affordable housing is on the market.

Parish Rooms Plans: RW confirmed that the architects had undertaken a survey of the Parish Rooms and surrounding area. A survey would be undertaken from December onwards to ascertain outline views on the future of the Parish Rooms. An article would be placed in the Parish Newsletter setting the context.

Quotes for bat survey: It was PROPOSED by RW, SECONDED by GF and RESOLVED that the quote from CEC be accepted.

Trail Boards: RW confirmed that new information board for the Poldice valley should be installed soon.

Salt Bins: the Clerk had received a request for a salt bin to be refilled. The Clerk had requested this through Cornwall Council. It was PROPOSED by RW, SECONDED by GF and RESOLVED that the salt bin at Crofthandy Hall be included within those maintained by the Parish Council.

8. Wheal Maid: RW updated on the issue of the exposed mineshaft at the Twelveheads entrance. It was important to find a permanent but affordable solution. Two quotes had been received and a third had been requested.

9. Highways and public rights of way.

It was PROPOSED by RW, SECONDED by AF and RESOLVED that the quote received from Cornwall Council Highways be accepted and that new signage indicating the Parish Rooms and the Playing Fields be installed at Pulla Cross and opposite those facilities.

ST had visited PROW 307/55/3 and spoken with residents. He confirmed the track had deteriorated. The Clerk confirmed he had spoken with Cormac and a solution was being worked on.

10. Parish rooms and Playing Field.

To consider quotes received for the exterior cleaning of the Parish Rooms:

It was PROPOSED by RW, SECONDED by GF and RESOLVED that the quote from Falmouth Cleaning be accepted subject to confirmation that the chemicals to be used are non-toxic.

11. FINANCE:

11.1 It was PROPOSED by RW, SECONDED by GF and RESOLVED that the expenditure, as shown below, be approved for payment.



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11.2 To Consider and confirm the Budget and Precept for 2024/25.

It was PROPOSED by RW, SECONDED by AF and RESOLVED that the budget for 2024/25, as shown distributed, be approved. It was PROPOSED by RW, SECONDED by AF and RESOLVED that the Precept for 2024/25, be increased by £4000, and be set at £56,151.

11.3 To Consider and adopt the amended financial regulations.

It was PROPOSED by RW, SECONDED by GF and RESOLVED that the draft amended financial regulations , as published on the Parish Council Website, be approved and adopted.

11.4 To receive and note the Bank Reconciliations and balances as checked by Cllr RW.  
These were formally noted.

11.5 To consider a payment for first aid training for the Clerk and a Councillor.

It was PROPOSED by RW, SECONDED by GF and RESOLVED that the Clerk and AF would attend this training and their attendance would be funded by the Council.

12. Planning. To consider the following planning applications and to resolve whether to submit any objections on the following applications:

PA23/05326

Proposal Double Storey side extension and porch  
Location Manor Farmhouse Little Beside St Day Redruth  
Applicant Mr & Mrs Nelson

**It was PROPOSED by AF, SECONDED by ST and RESOLVED that there be NO OBJECTION to this application.**

PA23/08130 Applicant Mr Paul Drew

Proposal Extension and alterations to a dwelling with an outbuilding in the garden  
Location Magpie Cottage Fernsplatt Bissoe Truro

**It was PROPOSED by RW, SECONDED by AF and RESOLVED that there be NO OBJECTION to this application.**

PA23/08019

Proposal Proposed garage with self-contained accommodation above  
Location Woodland View Tresamble Hill Pulla Cross Truro  
Applicant Mr & Mrs D Spriggs

**It was PROPOSED by RW, SECONDED by AF and RESOLVED that the Council OBJECT to this application for the following reasons: The erection of permanent accommodation to house the applicants so that separate permanent accommodation could then be built on the site could not be justified and, in any event, it was not possible to approve this development without an understanding of what was proposed for the other development on the site and how the two developments would relate to each other in terms of space, dimensions and design.**

13. To note the following Planning decisions:

PA23/07407 APPROVED

Applicant:- Mr. Daryl Harber

Location:- Trewelm Crofthandy St Day Redruth Cornwall TR16 5PR

14.To receive Councillors reports and items for future agenda

AF confirmed she had attended a meeting of St Day & Carharrack Climate Action Group and this had now amalgamated with the Gwennap Parish Environment Group and would now be known as The United Downs Environment Group. AF confirmed upcoming events that would take place across the 3 parishes and be advertised on social media and noticeboards.

RW had spoken at a CCLT Seminar on affordable housing and had attended a meeting of the MVRG, copies of notes of which had been sent to the Councillors.



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15. The Council is invited to pass the following resolution "That under the Public Bodies (Admission to Meetings) Act 1960 it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw in view of the confidential nature of the business on contracts and leases about to be transacted":

There was none

16. Date of next Meeting, Wednesday 13th December 2023 at Crofthandy Village Hall

Dates and venues of following Meetings:

Wednesday 14<sup>th</sup> February 2024 at Gwennap Parish Rooms, Richard Jory Playing Fields

Wednesday 13<sup>th</sup> March 2024 at Crofthandy Village Hall

Wednesday 10<sup>th</sup> April 2024 at Gwennap Parish Rooms (including the Annual Parish Meeting), Richard Jory Playing Fields

Wednesday 8<sup>th</sup> May 2024 at Crofthandy Village Hall (including the Annual Parish Council Meeting),

### Gwennap Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
161	09/11/2023	11.1 Nov 23	Current Account	BACS	PROW Cutting	R Sanders	S	342.02	68.40	410.42
167	09/11/2023	11.1 8th Nov 23	Current Account	BACS	Play Area Inspection	Southwest Playground Safety	S	48.33	9.67	58.00
169	09/11/2023	11.1 8th Nov 23	Current Account	BACS	Wheal Maid Inspection	Henderson Mines Research	S	250.00	50.00	300.00
170	09/11/2023	11.1 8th Nov 23	Current Account	BACS	Litter Pick Bags	Amazon re Perfect2trade	S	29.16	5.83	34.99
175	09/11/2023	11.1 8th Nov 23	Current Account	BACS	Play Area Inspection	Southwest Playground Safety	S	215.00	43.00	258.00
172	09/11/2023	11.1 8th Nov 23	Current Account	BACS	Stationery and postage	Amazon EU	S	35.41	7.08	42.49
177	09/11/2023	11.1 8th Nov 23	Current Account	BACS	Stationery	Amazon EU	S	10.68	2.14	12.82
178	09/11/2023	11.1 8th Nov 23	Current Account	BACS	Stationery	Amazon re BooBoo	S	13.18	2.64	15.82
173	09/11/2023	11.1 8th Nov 23	Current Account	BACS	Wheal Maid Inspection	Wheal Jane Services	S	145.00	29.00	174.00
171	09/11/2023	11.1 8th Nov 23	Current Account	BACS	Litter Pick	Robert Hallett	X	78.40		78.40
176	09/11/2023	11.1 8th Nov 23	Current Account	BACS	Clerk Expenses	Chris Ring	X	37.37		37.37
179	09/11/2023	11.1 8th Nov 23	Current Account	BACS	Caretaker	Team Gazzard	X	476.72		476.72
181	09/11/2023	11.1 8th Nov 23	Current Account	BACS	Printer Ink	HP Smart	S	8.32	1.67	9.99
182	09/11/2023	11.1 8th Nov 23	Current Account	BACS	Payroll	Jayne Angove	X	10.00		10.00
174	10/11/2023	11.1 8th Nov 23	Current Account	BACS	road sign	Cormac	S	1,492.91	298.58	1,791.49
163	11/11/2023	11.1 8th Nov 23	Current Account	BACS	Grass Cutting	Cormac	S	741.22	148.24	889.46
180	11/11/2023	11.1 8th Nov 23	Current Account	BACS	Ground Works	Chegwidden	S	315.00	63.00	378.00
180	11/11/2023	11.1 8th Nov 23	Current Account	BACS	Ground Works	Chegwidden	S	310.00	62.00	372.00
184	24/11/2023	11.1 8th Nov 23	Current Account	BACS	Clerk Salary	Chris Ring	Z	1,128.95		1,128.95
183	24/11/2023	11	Current Account	BACS	HMRC P32	HMRC	Z	36.72		36.72
162	27/11/2023	11.1 Nov 23	Current Account	BACS	Insurance	Clear BHIB	E	1,051.24		1,051.24
<b>Total</b>								<b>6,775.63</b>	<b>791.25</b>	<b>7,566.88</b>

1 November 2023 (2023-2024 TH)

**Gwennap Parish Council**

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_  
Name and Role (Clerk/RFO etc)

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 31/10/2023	
Cash in Hand 01/04/2023	87,797.35
<b>ADD</b> Receipts 01/04/2023 - 31/10/2023	91,432.11
	179,229.46
<b>SUBTRACT</b> Payments 01/04/2023 - 31/10/2023	37,976.71
<b>A</b> Cash in Hand 31/10/2023 (per Cash Book)	141,252.75

Cash in hand per Bank Statements			
Petty Cash	31/10/2023	0.00	
Savings Account	31/10/2023	71,204.21	
Current Account	31/10/2023	70,048.54	
			<b>141,252.75</b>
Less unrepresented payments			141,252.75
Plus unrepresented receipts			
<b>B</b> Adjusted Bank Balance			<b>141,252.75</b>
<b>A = B Checks out OK</b>			