



GWENNAP PARISH COUNCIL MINUTES

Minutes of the Ordinary Parish Council Meeting held on Tuesday 23th April 2024, 7pm

In attendance:

Cllr Richard Williams, Chair (RW), Cllr Greg Foxwell, Vice Chair (GF)
Cllr Steve Trelease (ST), Cllr Julian Hughes {JH}, Cllr Lynn Begley {LB}
and Chris Ring {Parish Clerk} (PC).

Members of the public were in attendance.

1. Apologies were received and accepted from Cllr Andi Freeman(AF) & Cllr Veryan Pascoe-Edward {VPE}.

2. No Declarations of interest were received.

3. Public Session:

Several members of the public spoke to express their concerns re Planning Application PA23/06523. Issues raised included access, condition of the byway and risk of flooding.

Members of the public also raised concerns re PROW 307/46/ and other byways in that area. Issues raised included the speed of vehicles and increased levels of usage and the problem of blocked drainage gullies and ditches. The Parish Clerk will investigate these issues.

4. Apologies were received from Cornwall Councillor John Thomas MBE and a short report was circulated to the Councillors.

5.1 It was PROPOSED by RW, SECONDED by GF and RESOLVED that the minutes of the Parish Council meeting of 13th March 2024 be approved as a correct record. RW signed the approved minutes of that meeting.

5.2 It was PROPOSED by RW, SECONDED by GF and RESOLVED that the minutes of the Annual Parish meeting of 10th April 2024 be approved as a correct record. RW signed the approved minutes of that meeting.

6. Matters arising from the minutes.

Any matters arising from the minutes would be dealt with as substantive agenda items in this meeting.

7. Correspondence:

- 7.1 Post Box at Pulla Cross

The Clerk reported that Royal Mail had confirmed they would not be replacing the post box following the recent accident.

- 7.2 Street Cleaning, A resident had asked a question about the street cleaning in Trehaddle. The Clerk confirmed this was on the new Biffa routes. It had been noted by several Councillors that the new service from Biffa was resulting in cleaner streets in the area.

- 7.4 Basketball court.

Following an article in the Parish Newsletter, only one offer of help had been received to assist with a potential basketball court project.

- 7.5 Play equipment at Carn View.

The Clerk had received an email from Cornwall Housing stating they would not be replacing the recently removed play equipment at Carn View, Gwennap.

- 7.6 Parish.uk.

The Clerk had been informed that a website business had been sending invoices to local businesses for a business listing on their website. The Clerk had confirmed this website was not connected in any way to the Parish Council. The Clerk had emailed local businesses to make them aware of this.

- 7.7 Comments re Newsletter

Several comments had been received regarding an article in the last newsletter concerning the Banger Racetrack. These had been both positive and negative.

8. To receive an update on affordable housing from RW

RW confirmed that he had met with the Development Manager at Coastline who had confirmed that they were undertaking due diligence with regard to the purchase of the site adjacent to Trelyn. They provided reassurance that they would work closely with the Parish Council and residents would be fully consulted.

The Cornwall Community Land Trust are investigating ways to make the Gwennap development site more affordable.



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9. Highways and public rights of way.

There were not additional items apart from those raised in the public session.

10. Parish rooms and Playing Field.

10.1 To discuss the Parish Rooms project and decide on next steps. It was resolved to defer this item to the next meeting.

10.2 Update on Car Boot.

RW confirmed that the Car Boot sale had restarted the previous Sunday and had been well attended. The organisers are obtaining the required insurance which the Parish Council will fund from the proceeds of the car boot sales.

10.3 To discuss the Re-wilding project for the Parish field and decide on next steps. It was resolved to defer this item to the next meeting.

10.4 The Parish Fete. It was noted that the Fete Committee had politely declined the financial assistance offered by the Parish Council.

11. FINANCE:

11.1 It was PROPOSED by RW, SECONDED by GF and RESOLVED that the payments (as shown below) be approved.

11.2 It was PROPOSED by GF, SECONDED by LB and RESOLVED that the Bank Reconciliations and balances as checked by Cllr RW were noted and accepted.

End of Year Accounts:

To discuss the finance report and consider the following items:

11.3 It was PROPOSED by RW, SECONDED by GF and RESOLVED that the Annual Governance Statement for year ending 31 March 2024 (section 1 AGAR) be approved and accepted.

11.4 It was PROPOSED by RW, SECONDED by GF and RESOLVED that the Annual Accounts and Statement of Accounts for year ending 31 March 2024 (section 2 AGAR) be approved and accepted.

11.5 It was PROPOSED by RW, SECONDED by GF and RESOLVED that the Internal audit for year ending 31 March 2024 (section 3 AGAR) be approved and accepted.

11.6 It was PROPOSED by RW, SECONDED by GF and RESOLVED that the End of Year External Audit for 2023/2024 (AGAR) be submitted to BDO.

11.7 It was PROPOSED by RW, SECONDED by GF and RESOLVED that the General and Earmarked Reserves be noted and approved.

11.8 It was PROPOSED by RW, SECONDED by GF and RESOLVED that the review of the Asset Register be noted and that the said Register be approved.

11.9 It was PROPOSED by RW, SECONDED by GF and RESOLVED that there were no conflicts of interests with either the Internal Auditors, Aalgaard Renshaw or the External Auditors, BDO LLP

12. To review and approve policies:

12.1 To Adopt the revised standing orders, as published on the Parish Council Website. It was resolved that this be discussed at the next meeting.

12.2. It was PROPOSED by RW, SECONDED by GF and RESOLVED that the Financial Risk Assessments, as published on the Parish Council Website, be re adopted.



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12.3 It was PROPOSED by RW, SECONDED by GF and RESOLVED that the Safeguarding Policy , as published on the Parish Council Website, be re-adopted.

13. Planning: to consider the following planning applications and to resolve whether to submit any objections:

PA23/06523

Proposal Outline planning application with some matters reserved for the construction of two dwellings (layout and access) Location Land Adj Magpies Cottage Road From Crofthandy To Winter Cottage Goongumpas St Day

It was PROPOSED by ST, SECONDED by JH and RESOLVED that the Parish Council OBJECT to this application for the following reasons: Despite the number of houses proposed being reduced from 5 to 2, the Parish Council repeats its objection to this development reflecting significant concerns of neighbours and local residents.

There remains concern that the proposed access is not clearly defined and that it is not wide enough for two vehicles to pass safely or without doing damage to a historic cornish hedge.

The access is a private right of way and the owner has confirmed that there is no agreement in place with the developers for use of the access.

Should outline planning permission be granted, the Parish Council would want clear stipulations in any detailed planning application to cover the provision of surface water management. This is a significant issue in respect of this site already and will only be exacerbated if there is to be development on that site.

PA23/06961

Proposal New agricultural vehicular access.

Location Land South West Of Trebowland Veian Gwennap Cornwall TR16 6BW

Applicant Nathan Pryor Pryor Dairying Ltd.

It was PROPOSED by RW, SECONDED by GF and RESOLVED that the Parish Council have no OBJECTION to this application.

PA24/01974

Proposal Change of Use of Garage to Annex with Holiday Use and Associated works.

Location Riverside Point Mills Bissoe Truro.

It was PROPOSED by LB, SECONDED by JH and RESOLVED that the Parish Council have no OBJECTION to this application.

PA24/02135

Siting of Roof Mounted Solar Panels on Existing Industrial Unit & Associated Works

Location Plot 23 United Downs Industrial Park St Day Cornwall

Applicant Lasermaster Ltd.

It was PROPOSED by RW, SECONDED by LB and RESOLVED that the Parish Council have no OBJECTION to this application.

13b. The following Planning decisions were noted

PA24/01148 REFUSED

Applicant:- Mr M Challis

Location:- The Cabin Lower Goongumpas Lane Goongumpas St Day Redruth Cornwall TR16 5JL

Proposal Use of land for the stationing of a caravan for residential purposes

14. To receive Councillors reports and items for future agenda

Each Councillor is requested to use this opportunity to report matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

RW confirmed that he had attended the latest Community Area Partnership meeting on line. There was a presentation on the roll-out of the new waste and recycling arrangements in Area 1 of Cornwall and there has been a significant increase in recycling. It was also confirmed that the bid for new highways gateway signs to the Parish had been successful.



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15. Any other business.

RW had been made aware of damage to a verge in Frogpool. The Clerk was investigating this and would request a repair.

16. The Council is invited to pass the following resolution "That under the Public Bodies (Admission to Meetings) Act 1960 it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw in view of the confidential nature of the business on contracts and leases about to be transacted':

17.

To discuss the Pension arrangements for the Clerk: To consider the following resolution: It was PROPOSED by RW, SECONDED by GF and RESOLVED that all employees of the Parish Council shall be permitted to be members of the Local Government Pension Scheme if, in any particular case, the individual makes a written request to the Council and the Council agrees to that request.

Following a request from the Clerk, it was PROPOSED by RW, SECONDED by GF and RESOLVED that the Parish Clerk be permitted to join the Local Government Pension Scheme.

It was PROPOSED by RW, SECONDED by GF and RESOLVED that the Parish Clerk pay scale be increased to that agreed by the Staffing Panel, in line with the objective evaluation criteria used to determine Clerk salaries within the Mining Villages.

Date of next Meeting, The Annual Parish Council Meeting: MONDAY 13th May 2024 at Crofthandy Village Hall,

Gwennap Parish Council 23 April 2024 (2024-2025 This Year)

PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
15 Litter Picking	10/04/2024	April 2024	Current Account	BACS	Bin Bags	Amazon re Discounted Clo	S	17.49	3.50	20.99
16 Parish Rooms Sundries	10/04/2024	April 2024	Current Account	BACS	Bin Bags	Amazon re Morgans	S	17.49	3.50	20.99
12 Play Area Inspections	11/04/2024	April 2024	Current Account	BACS	Play Area Inspection	Southwest Playground Saf	S	48.33	9.67	58.00
3 Playing Field cutting & grounds	11/04/2024	April 2024	Current Account	BACS	Ground Works	Chapewidden	S	235.00	47.00	282.00
2 Parish Rooms Maintenance	11/04/2024	April 2024	Current Account	BACS	plumbing	Blue and Green	S	90.00	18.00	108.00
5 Parish Rooms Caretaker	11/04/2024	April 2024	Current Account	BACS	Caretaker	Team Gazzard	X	484.91		484.91
4 Payroll costs	11/04/2024	April 2024	Current Account	BACS	Payroll	Jayne Angove	X	10.00		10.00
6 Litter Picking	11/04/2024	April 2024	Current Account	BACS	Litter Pick	Robert Hallett	X	62.45		62.45
7 Website and Email	11/04/2024	April 2024	Current Account	BACS	Web and Email	Zoho Web	S	124.00	24.80	148.80
8 Whistl Head Inspections	11/04/2024	April 2024	Current Account	BACS	Whistl Head Inspection	Whistl Sane Services	S	145.00	29.00	174.00
9 Public Rights of Way Cutting	11/04/2024	April 2024	Current Account	BACS	Litter Pick	Clare Wicks	X	94.80		94.80
14 Stationery and postage	11/04/2024	April 2024	Current Account	BACS	Printer Ink	HP Smart	S	9.99	2.00	11.99
10 NI & PAYE cost	11/04/2024	April 2024	Current Account	BACS	HMRC P32	HMRC	X	133.46		133.46
13 Clerk's Expenses	11/04/2024	April 2024	Current Account	BACS	Clerk Expenses	Chris Ring	X	33.77		33.77
18 Website and Email	16/04/2024	April 2024	Current Account	BACS	Web and Email	Zoho Web	S	26.24	5.25	31.49
19 Accountancy and Audit	24/04/2024	April 2024	Current Account	BACS	Audit	Ailgaard Renshaw	S	350.00	70.00	420.00
11 Clerk's Salary	26/04/2024	April 2024	Current Account	BACS	Clerk Salary	Chris Ring	X	1,395.34		1,395.34
Total								3,278.27	212.72	3,490.99

Prepared by: _____ Date: _____
Name and Role

Approved by: _____ Date: _____
Name and Role

Approved by: _____ Date: _____
Name and Role

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