



# GWENNAP PARISH COUNCIL

## The Minutes of the regular Meeting of the Council Parish Minutes

held on Monday 29th July 2024, 7pm

In attendance: Cllr Richard Williams {Chair} (RW), Cllr Greg Foxwell {Vice Chair} (GF), Cllr Steve Trelease {ST}, Cllr Andi Freeman{AF}, Cllr Julian Hughes {JH}, Cllr Lynn Begley {LB} Chris Ring {Parish Clerk} (PC). Members of the Public were in attendance.

**1.** Apologies for absence were received from Cllr Vryan Pascoe-Edward and were accepted by the Council.

**2.** No declarations of interest were received.

**3.** Public Session:

The Chairman of Frogpool and Cusgarne FC spoke requesting the football club be allowed to install 'dugouts' at the football pitch at the Richard Jory Playing Field. This was discussed under item 11.1

Members of the Public asked a question about Wheal Maid. RW replied that a working party had been set up to look at all the issues regarding the site. He reiterated that disposal was not currently being pursued.

**4.** Cornwall Councillor John Thomas MBE had telephoned the Clerk to update him on several highways issues.

**5.** It was PROPOSED by RW, SECONDED by GF and RESOLVED that the minutes of the Parish Council meeting of 19<sup>th</sup> June 2024 be approved as a correct record. The Chair signed the approved minutes of that meeting.

**6.** Correspondence:

The Clerk had received an email regarding anti-social behaviour at the bus shelter in Pulla Cross. The Clerk had informed the police of the report. It was agreed to leave the seating in place.

**7.** Affordable housing

RW updated the meeting on both sites.

He will be attending a meeting with the Cornwall Community Land Trust and Cornish Lithium on 31 July to discuss ways in which the latter can assist with funding for the Gwennap scheme.

It is anticipated that Georgina Hayman from Coastline Housing will be attending the September meeting of the Parish Council to present on the timeline and the scope of the proposed Trelyn scheme.

**8.** Frogpool Cemetery

The Clerk confirmed that works, as discussed at the previous meeting, had now been completed and that an article regarding the cemetery would appear in the newsletter due out next week.

**9.** Highways and public rights of way.

The Clerk had met a contractor to look at the drainage ditch in Crofthandy. It was confirmed that the Parish Council had cleared this particular ditch in the past. The Clerk had spoken to Cornwall Council who are responsible for resolving this issue and would endeavour to have a site meeting with them.

**10.** Wheal Maid. RW confirmed that the proposed Working Group would have its first meeting during the second week in September.

**11.** Parish rooms and Playing Field.

11.1 The Chairman of the football club had spoken to request permission to install 2 'dugouts' on the far side of the football pitch (item 3). It was PROPOSED by RW, SECONDED by ST and RESOLVED that permission be granted on the condition the structures included planters if possible, would be constructed of wood to match other structures at the playing field and that no advertising be installed anywhere on the structures.

11.2 The Clerk had shared various quotes for the installation of a basketball area and a disability accessible roundabout in the play area. The Clerk will investigate both quotes further and seek advice from Disability Cornwall. The Clerk will seek grant funding to cover 50% of the costs with the remainder coming from reserves and a Community Infrastructure Levy grant previously received.

11.3 Marraum, the architects, had revised the plans for the 'new' Parish Rooms after advice from Building Control and were now awaiting bio-diversity and tree surveys before submitting a planning application.

**12.** FINANCE:

12.1 To approve payments for approval:

It was PROPOSED by RW, SECONDED by GF and RESOLVED that the payments set out at Appendix 1, be approved.

12.2 To receive and note the Bank Reconciliations and balances as checked by Cllr RW:

It was RESOLVED that the Bank Reconciliations as checked by RW and set out at Appendix 2, be accepted.

12.3 It was PROPOSED by RW, SECONDED by GF and RESOLVED to note that the external audit had been successfully finalised and published. The Council thanked the Clerk for overseeing this process so effectively.



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**13.** Planning: to consider the following planning applications and to resolve whether to submit any objections on the following applications:

PA24/04527

Proposal Proposed First Floor Extension to provide New Study  
Location Elmsleigh Frogpool Truro Cornwall

It was PROPOSED by JH, SECONDED by AF and RESOLVED that the Council have No Objection to this application.

PA24/04969 to 04978 Consultation:

Proposal 10m hedgerow removal required to construct a rising main connected to Frogpool Waste Water Treatment Works. Will be reinstated post construction. (Hedge 1 of 10).

Location Land East Of Quarry Cottage (E175681 N40730) Cusgarne Cornwall  
Applicant Ms S Sparks South West Water Limited

It was PROPOSED by GF, SECONDED by AF and RESOLVED that, in view of the fact that the Council had raised a number of concerns regarding this application that had not been fully addressed by Cornwall Council, the Council had no alternative but to object to this application.

PA24/05098

Proposal The demolition of the existing previous eastern single storey extension, to enable the construction of a proposed new two storey eastern extension with minor internal alterations to the existing building, forming new living, kitchen, dining and study accommodation. Proposed external landscape works, including the formation of new retaining walls, paved amenity areas and landscape steps, leading to the existing grass areas which are to be retained. Location Rose Farm Cottage Ponsanooth Truro Cornwall

It was PROPOSED by AF, SECONDED by GF and RESOLVED that the Council have No Objection to this application.

PA24/05186

Proposal Loft conversion and associated works  
Location 30 Tregelos Frogpool Truro Cornwall

It was PROPOSED by RW, SECONDED by AF and RESOLVED that the Council have No Objection to this application.

PA24/05041

Proposal Proposed carport, workshop and new roof over ground floor dining room  
Location Tregothnan House 14 Trewelm Lane Crofthandy St Day

It was PROPOSED by ST, SECONDED by JH and RESOLVED that the Council have No Objection to this application.

**13.** To note the following Planning decisions: There were none to be noted.

**14.** To receive Councillors reports and items for future agenda:

RW, AF and the Clerk had attended 2 sessions of Bio-Diversity Net Gain training. The Clerk had drafted a Bio-Diversity Policy and sent it to the United Downs Environmental Group for consultation. Following their comments, it will be put before the Council for approval at a future meeting.

GF had attended a CAP (Community Area Partnership) meeting. The focus of the meeting had been children and young people and was considered very positive.

GF had chaired a meeting of the Geothermal Engineering - United Downs Community Liaison Group Meeting, it was reported that the project was on target and open days had been arranged to see the new power plant.

RW reported back on the following issues from the recent MVRG meeting:

- (i) Consideration should be given to a 'Gwennap in Bloom' competition next year.
- (ii) St Day and Carharrack had cancelled their Community Consultation day through lack of interest.
- (iii) The Carharrack allotment has had a few plots returned recently with no replacement tenants.
- (iv) St Day will be a pioneer for the new Neighbourhood Policy Statement
- (v) The Truro Nourish Hub had held a 'community 'make a pizza evening'' which had been very successful.

RW reported back on his attendance at the St Day Parish Council meeting to advise on Wheal Maid.

LB confirmed she would be attending a Parish Fete Committee meeting this week.

ST confirmed he would be attending a Gypsy and Traveller Strategic Partnership Meeting next week.

Date of next meeting: Wednesday 11<sup>th</sup> September at Gwennap Parish Rooms, Pulla Cross.  
The Meeting was closed at 9.00pm

Parish Councillors: R Williams Chair, G Foxwell Vice Chair  
A Freeman, S Trelease. L Begley, V Pascoe-Edward, J Hughes  
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# GWENNAP PARISH COUNCIL

appx.1

## Gwennap Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST

29 July 2024 (2024-2025 This Year)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
42	Parish Rooms Project	06/06/2024	June 2024	Current Account	BACS	Marrum Project	Marraum	S	1,080.00	216.00	1,296.00
70	Other Assets Purchase	11/07/2024	July 2024	Current Account	BACS	New Gazebo	Amazon EU	S	127.49	25.50	152.99
83	Stationery and postage	11/07/2024	July 2024	Current Account	BACS	Printer Ink	HP Smart	S	9.99	2.00	11.99
69	Wheat Maid Inspections	11/07/2024	July 2024	Current Account	BACS	Wheat Maid Inspection	Wheat Jane Services	S	145.00	29.00	174.00
74	Parish Rooms Caretaker	11/07/2024	July 2024	Current Account	BACS	Caretaker	Team Gazzard	Z	497.03		497.03
77	Litter Picking	11/07/2024	July 2024	Current Account	BACS	Litter Pick	Robert Hallett	X	28.60		28.60
84	Clerk's Expenses	11/07/2024	July 2024	Current Account	BACS	Clerk Expenses	Chris Ring	X	33.77		33.77
76	Payroll costs	11/07/2024	July 2024	Current Account	BACS	Payroll	Jayne Angove	Z	10.00		10.00
72	Play Area Inspections	11/07/2024	July 2024	Current Account	BACS	Play Area Inspection	Southwest Playground Safe	S	48.33	9.67	58.00
68	Frogpool Cemetery Grounds	11/07/2024	July 2024	Current Account	BACS	Tree Work	Greenside Tree Services	S	175.00	35.00	210.00
78	Waste Removal	11/07/2024	July 2024	Current Account	BACS	Waste removal	Suez Waste	S	55.31	11.06	66.37
71	Parish Rooms Sundries	11/07/2024	July 2024	Current Account	BACS	cleaning products	amazon re premium	S	4.10	0.82	4.92
73	Parish Rooms Project	12/07/2024	July 2024	Current Account	BACS	Marrum Project	CEC	S	1,360.00	272.00	1,632.00
87	Play Area Inspections	18/07/2024	July 2024	Current Account	BACS	Play Area Inspection	Southwest Playground Safe	S	48.33	9.67	58.00
80	NI & PAYE cost	19/07/2024	July 2024	Current Account	BACS	HMRC P32	HMRC	Z	115.86		115.86
79	Pension costs	19/07/2024	July 2024	Current Account	BACS	Clerk Pension	Pension	Z	388.31		388.31
81	Clerk's Salary	26/07/2024	July 2024	Current Account	BACS	Clerk Salary	Chris Ring	Z	1,324.27		1,324.27
86	Frogpool Cemetery Grounds	30/07/2024	July 2024	Current Account	BACS	Ground Works	Chegwidden	S	278.00	55.60	333.60
86	Playing Field cutting & grounds	30/07/2024	July 2024	Current Account	BACS	Ground Works	Chegwidden	S	540.00	108.00	648.00
88	Accountancy and Audit	30/07/2024	July 2024	Current Account	BACS	Audit	BDO Audit	S	420.00	84.00	504.00
89	Parish Rooms Project	30/07/2024	July 2024	Current Account	BACS	Acoustic Survey for Project	InAcoustic	S	1,700.00	340.00	2,040.00
90	Wheat Maid Inspections	31/07/2024	July 2024	Current Account	BACS	Wheat Maid Inspection	Wheat Jane Services	S	145.00	29.00	174.00
<b>Total</b>									<b>8,534.39</b>	<b>1,227.32</b>	<b>9,761.71</b>

appx.2

B	A	Total
	<b>Bank Reconciliation at 30/06/2024</b>	
	Cash in Hand 01/04/2024	111,846.94
	<b>ADD</b>	
	Receipts 01/04/2024 - 30/06/2024	46,743.85
	<b>SUBTRACT</b>	
	Payments 01/04/2024 - 30/06/2024	158,590.79
	<b>Cash in Hand 30/06/2024</b> (per Cash Book)	<b>138,153.99</b>
	Cash in hand per Bank Statements	
	Petty Cash	0.00
	Current Account	40,461.62
	Savings Account	97,692.37
	Less unrepresented payments	<b>138,153.99</b>
	Plus unrepresented receipts	138,153.99
	<b>Adjusted Bank Balance</b>	<b>138,153.99</b>
	<b>A = B Checks out OK</b>	

**Gwennap Parish Council**

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_  
Name and Role (Clerk/RFO etc)

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
Name and Role (RFO/Chair of Finance etc)

2 July 2024 (2024-21)