



GWENNAP PARISH COUNCIL AGENDA

I hereby give notice of The Regular Parish Council Meeting to be held on Wednesday 11th September 2024 at 7pm, at Gwennap Parish Rooms, Pulla Cross. Members of the Council are hereby summoned to attend for the purpose of transacting the following business, residents of the Parish are welcome to attend.

Chris Ring, Clerk to Gwennap Parish Council. Signed

AGENDA

- 1.** Apologies for absence, to receive apologies and accept reasons for absence.
- 2.** Declarations of interest: Members to declare Pecuniary and Non-Registerable interests, including details thereof, in respect of any items on this agenda.
 - 3.1** Public Session: This shall not exceed 30 minutes; members of the public shall not speak for more than three minutes.
 - 3.2** To receive a report from Georgina Hayman of Coastline Housing regarding the proposed acquisition of land at Trelyn for Affordable Housing
- 4.** To receive the monthly report from Cornwall Councillor John Thomas MBE
- 5.** To confirm accuracy and consider to authorise the chair to sign, as a correct record, the minutes of the Annual and Regular Parish Council meetings held 29th July 2024
- 6.** Correspondence.
- 7.** Affordable Housing
- 8.** To discuss issues at Frogpool Cemetery
- 9.** Highways and public rights of way.
- 10.** To discuss the future of Wheal Maid.
Wheel Maid Solutions Group
Xmas Trees
- 11.** Parish rooms and Playing Field.
To discuss quotes received for improvements to the Playground area.
To discuss the Parish Rooms project and resolve to approve the submission of the Planning Application to Cornwall Council.
- 12.** FINANCE:
 - 12.1 To approve payments for approval, appendix (1).
 - 12.2 To receive and note the Bank Reconciliations and balances as checked by Cllr RW, appendix (2).
- 13.1** Planning: to consider the following planning applications and to resolve whether to submit any objections on the following applications:

PA24/05397
Proposal Removal of Roof and Construction of new Roof with increased Eaves and Ridge Level. Addition of a first floor office and storage mezzanine.
Location Unity Workshop Little Beside St Day Redruth

PA24/06261
Proposal Demolition of agricultural building and erection of residential annexe, retention and completion of parking area, domestic shed, change of use of agricultural land to domestic garden land and associated works
Location Britannia Farm Sunny Corner Cusgarne Truro
Parish Councillors: R Williams Chair, G Foxwell Vice Chair
A Freeman, S Trelease. L Begley, V Pascoe-Edward, J Hughes
Email: clerk@gwennap-parish.net Web: <http://www.gwennap-parish.net/>



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PA24/06547

Proposal Proposed demolition of existing dormer bungalow and construction of a one and a half storey dwelling and garage with studio above, off-road parking and garden amenity area

Location Woodland View Tresamble Hill Pulla Cross Truro

13.2 To discuss a letter from a Planning Officer re PA23/06523 - Land Adj Magpies Cottage, previously discussed 23rd April 2024 where the Parish Council resolved to object to the application.

14. To note the following Planning decisions:

PA24/04969 to 04978: No Objections.

Proposal 10m hedgerow removal required to construct a rising main connected to Frogpool Waste Water Treatment Works. Will be reinstated post construction. (Hedge 1 of 10).

Location Land East Of Quarry Cottage (E175681 N40730) Cusgarne Cornwall

Applicant Ms S Sparks South West Water Limited

PA24/05186 APPROVED

Location:- 30 Treneglos Frogpool Truro Cornwall TR4 8RT

Proposal Loft conversion and associated works

PA24/04527 APPROVED

Location:- Elmsleigh Frogpool Truro Cornwall TR4 8RP

Proposal Proposed First Floor Extension to provide New Study

PA23/09765 APPROVED

Location:- Chapel View Farm Hicks Mill Bissoe Truro Cornwall TR4 8RE

Proposal Single storey rear extension of 31m2 on the footprint of existing detached building and lean-to coal shed and change of use of land to garden

PA23/09766 APPROVED

Location:- Chapel View Farm Hicks Mill Bissoe Truro Cornwall TR4 8RE

Proposal Listed Building Consent for a single storey rear extension of 31m2 on the footprint of existing detached building a lean-to coal shed

PA24/05098 APPROVED

Location:- Rose Farm Cottage Ponsanooth Truro Cornwall TR3 7JJ

Proposal The demolition of the existing previous eastern single storey extension, to enable the construction of a proposed new two storey eastern extension with minor internal alterations to the existing building, forming new living, kitchen, dining and study accommodation. Proposed external landscape works, including the formation of new retaining walls, paved amenity areas and landscape steps, leading to the existing grass areas which are to be retained

PA22/03288 APPROVED

Location:- Land North Of United Downs Ind Park Redruth TR16 5HY

Proposal Reserved matters of appearance, landscaping and layout following outline consent PA21/06915 dated 03.02.2022 for construction of industrial unit and associated works

PA24/05041 APPROVED

Location:- Tregothnan House 14 Trewelm Lane Crofthandy St Day Redruth Cornwall TR16 5JW

Proposal Proposed extensions and alterations to existing property including carport and workshop

15. To resolve the Purchase of Bleed Kits for the AED cabinets.

16. To discuss the purchase of a Gov.uk Domain and updating of the Parish Council Website.

17. To pass a resolution to sign up to the civility and respect pledge appendix (3).

18. To receive Councillors reports and items for future agenda

Each Councillor is requested to use this opportunity to report matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.



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16. The Council is invited to pass the following resolution "That under the Public Bodies (Admission to Meetings) Act 1960 it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw in view of the confidential nature of the business on contracts and leases about to be transacted"

Appx. 1

10 September 2024 (2024-2025 This Year)

Gwennap Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
117 Parish Rooms Sundries	09/09/2024	Sept 2024	Current Account	BACS	cleaning products	Glovesman Supplies	S	152.74	30.55	183.29
116 AED Maintenance	09/09/2024	Sept 2024	Current Account	BACS	Bleed Kits	Ronnie Richards Memorial	X	179.70		179.70
120 Play Area Inspections	12/09/2024	Sept 2024	Current Account	BACS	Play Area Inspection	Southwest Playground Safs	S	48.33	9.67	58.00
120 Play Area Repairs	12/09/2024	Sept 2024	Current Account	BACS	Play Area Inspection	Southwest Playground Safs	S	60.00	12.00	72.00
114 Parish Rooms Caretaker	12/09/2024	Sept 2024	Current Account	BACS	Caretaker	Team Gazzard	Z	646.36		646.36
125 Parish Rooms Maintenance	12/09/2024	Sept 2024	Current Account	BACS	Parish Room Repair	Amazon EU	S	33.04	6.61	39.65
126 Stationery and postage	12/09/2024	Sept 2024	Current Account	BACS	Stationery	Amazon EU	S	5.82	1.17	6.99
127 Stationery and postage	12/09/2024	Sept 2024	Current Account	BACS	Printer Ink	HP Smart	S	9.99	2.00	11.99
121 Wheel Maid Inspections	12/09/2024	Sept 2024	Current Account	BACS	Wheel Maid Inspection	Wheel Jane Services	S	145.00	29.00	174.00
123 Litter Picking	12/09/2024	Sept 2024	Current Account	BACS	Litter Pick	Robert Halliatt	X	37.18		37.18
115 Litter Picking	12/09/2024	Sept 2024	Current Account	BACS	Litter Pick	Clare Wicks	X	45.76		45.76
118 Payroll costs	12/09/2024	Sept 2024	Current Account	BACS	Payroll	Jayne Angove	X	10.00		10.00
128 Clerk's Expenses	12/09/2024	Sept 2024	Current Account	BACS	Clerk Expenses	Chris Ring	X	35.57		35.57
122 Parish Rooms Maintenance	14/09/2024	Sept 2024	Current Account	BACS	Decorating	Promate Handyman	X	3,171.00		3,171.00
113 Parish Rooms Project	14/09/2024	Sept 2024	Current Account	BACS	Marrum Project	Marrum	S	418.33	83.67	502.00
113 Parish Rooms Project	14/09/2024	Sept 2024	Current Account	BACS	Marrum Project	Marrum	Z	3,468.00		3,468.00
119 Public Rights of Way: LMP Cutt	16/09/2024	Sept 2024	Current Account	BACS	LMP Cutting	R Sanders	S	3,402.37	680.47	4,082.84
124 Frogpool Cemetery Grounds	17/09/2024	Sept 2024	Current Account	BACS	Ground Works	Chegwidden	S	610.00	122.00	732.00
124 Playing Field cutting & grounds	17/09/2024	Sept 2024	Current Account	BACS	Ground Works	Chegwidden	S	768.50	153.70	922.20
129 Pension costs	20/09/2024	Sept 2024	Current Account	BACS	Clerk Pension	Cornwall Pension Fund	X	388.31		388.31
130 NI & PAVE cost	20/09/2024	Sept 2024	Current Account	BACS	HMRC P32	HMRC	X	115.86		115.86
131 Clerk's Salary	27/09/2024	Sept 2024	Current Account	BACS	Clerk Salary	Chris Ring	X	1,324.27		1,324.27
Total								15,076.13	1,130.84	16,206.97



GWENNAP PARISH COUNCIL AGENDA

Appx.2

5 September 2024 (2024-2025)

Gwennap Parish Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

A	Bank Reconciliation at 31/08/2024		
	Cash in Hand 01/04/2024		111,846.94
	ADD Receipts 01/04/2024 - 31/08/2024		50,106.71
	SUBTRACT Payments 01/04/2024 - 31/08/2024		34,927.88
	Cash in Hand 31/08/2024 (per Cash Book)		127,025.77
B	Cash in hand per Bank Statements		
	Petty Cash	31/08/2024	0.00
	Current Account	31/08/2024	29,333.40
	Savings Account	31/08/2024	97,692.37
			127,025.77
Less unrepresented payments			
		127,025.77	
Plus unrepresented receipts			
Adjusted Bank Balance		127,025.77	
A = B Checks out OK			



GWENNAP PARISH COUNCIL AGENDA

Appx.3

Definition of Civility and Respect

Civility means politeness and courtesy in behaviour, speech, and in the written word.

Examples of ways in which you can show respect are by listening and paying attention to others, having consideration for other people's feelings, following protocols and rules, showing appreciation and thanks, and being kind.

The National Association of Local Councils (NALC), the Society of Local Council Clerks (SLCC), and One Voice Wales (OVW), believe now is the time to put civility and respect at the top of the agenda and start a culture change for the local council sector.

By our council signing up to the civility and respect pledge we are demonstrating that our council is committed to treating councillors, clerks, employees, members of the public, representatives of partner organisations, and volunteers, with civility and respect in their role.

Signing up is a simple process, which requires councils to register and agree to the following statements:

Statement	Tick to agree
Our council has agreed that it will treat all councillors, clerk and all employees, members of the public, representatives of partner organisations, and volunteers, with civility and respect in their role.	
Our council has put in place a training programme for councillors and staff	
Our council has signed up to Code of Conduct for councillors	
Our council has good governance arrangements in place including, staff contracts, and a dignity at work policy.	
Our council will commit to seeking professional help in the early stages should civility and respect issues arise.	
Our council will commit to calling out bullying and harassment when if and when it happens.	
Our council will continue to learn from best practice in the sector and aspire to being a role model/champion council e.g., via the Local Council Award Scheme	
Our council supports the continued lobbying for the change in legislation to support the Civility and Respect Pledge, including sanctions for elected members where appropriate.	